



**REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICES BOARD**

***PUBLIC MINUTES***

**Thursday, July 31, 2008**

**Niagara Police Services Board  
Board Room 4<sup>th</sup> Floor, 110 James Street, St. Catharines**

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**CALL TO ORDER**

The Public Meeting of the Niagara Police Services Board commenced at 8:34 a.m.

**ROLL CALL**

**MEMBERS PRESENT:**

Mr. L. Iggulden, Chair  
Mr. D. Martin, Vice Chair  
Mr. B. Bentley  
Mr. T. Shoalts  
Mr. L. Tufford  
Mr. M. Woodhouse

**OTHERS PRESENT:**

Chief of Police W.E. Southall  
A/Deputy Chief of Police D. Parrent  
A/CAO Ms. M. George  
Superintendent J. Matthews, 1 District  
A/Superintendent B. Symonds, Eastern Region  
A/Superintendent G. Skaffeld, Central Region  
Inspector C. Scott, 1 District  
Inspector S. McLean, Labour Relations  
Inspector S. Kenney, Emergency Investigative Services  
A/Inspector J. McCaffery, Executive Officer, Chief of Police  
Staff Sergeant B. Richardson, 3 District  
Sergeant P. McCauley, Executive Officer, Deputy Chief  
Sergeant L. Regnier, NRPS Issuer of Licences  
Sergeant R. Schottlander, Quartermaster Stores  
P.C. J. Forgeron, Media Officer  
Mr. A. Askoul, Director of Information/Communication Technology  
Dr. P. Divers, Corporate Analyst  
Ms. L. DiDonato-DeChellis, Manager Finance  
Ms. Dianne Stevenson, Manager Information Systems  
Mr. S. Patterson, Manager Fleet  
Ms. A. Hepplewhite, Manager Corporate Records  
  
Ms. D. Morton, Executive Director  
Ms. S. Taylor, Executive Assistant  
  
Mr. D. Preston, Policing Services Advisor,  
Ministry of Community Safety and Correctional Services  
Mr. P. DiSimoni, President, Niagara Region Police Association

## DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

### MINUTES OF PREVIOUS MEETINGS

136. Minutes of the Public Board Meeting held Thursday, June 26, 2008.

Moved by: D. Martin  
Seconded by: B. Bentley

**That the Minutes of the Public Board Meeting held Thursday, June 26, 2008 be adopted as circulated.**

**Carried.**

### REPORTS FROM THE BOARD CHAIRPERSON

Chair Iggulden welcomed Mr. Dave Preston, Policing Services Advisor Zone 4, Ministry of Community Safety and Correctional Services, and Mr. Paul DiSimoni, President, Niagara Region Police Association, who were in attendance.

Chair Iggulden reported the following:

#### *Retirement Announcement – Deputy Chief Gary Beaulieu*

Chair Iggulden announced that Deputy Chief Gary Beaulieu has formally advised the Board of his intention to retire effective January 31, 2009, following the completion of his current contract. On behalf of the Board, Chair Iggulden expressed gratitude for Deputy Chief Beaulieu's 35 years of service to the community. He said the Board would determine over the next few weeks on the process it would follow to hire a new Deputy Chief of Police and embark on its search over the coming months.

#### *Canadian Association of Police Boards*

The Canadian Association of Police Boards will hold its annual Conference and General Meeting in Toronto from August 14 – 17, and Members Bob Bentley and Mal Woodhouse will be representing the Board at this event.

#### *NRPS Recruit Swearing-In Ceremony*

On August 14 at 7:00 p.m. the Service will be holding a Swearing-In Ceremony for 10 new recruits. The ceremony is being held at Club Italia in Niagara Falls and all members are invited to attend. Please confirm attendance with the Board staff.

#### *Upcoming Police Board – PSB Boardroom*

- Licencing Committee – August 7 meeting has been cancelled.
- Human Resources Committee – August 7 meeting has been cancelled.  
Next Committee meetings to be held Friday, September 12, commencing at 8:30 a.m.
- Next Board Meeting – Thursday, August 21 at 8:30 a.m.

## REPORTS FROM THE CHIEF OF POLICE

Chief of Police Southall reported the following:

### *Operational Statistics*

#### *Marijuana Grow Statistics*

For the period January 1 through July 30, 2008:

Total street value seized \$19,016,000;

Chief Southall noted the excellent coordination by the Intelligence Unit, which is always tied to resourcing. The Service is fortunate to get the PAVIS Grant and as well, further resourcing from the Ministry of Community Safety and Correctional Services through the 'Guns and Gangs' operational funding.

#### *Homicides*

For the period January 1 through July 30, 2008:

4 compared to 2, same period 2007;

#### *Robberies*

For the period June 26 through July 30, 2008:

24 with 11 cleared, a 46% clearance rate this period;

#### *Traffic Fatality Statistics*

For the period January 1 through July 30, 2008:

13 compared to 20, same period 2007;

Chief Southall indicated cautious optimism with these statistics, which usually rise in the Fall and spike in November. Vehicle drivers seem to be slowing a bit perhaps due to gasoline pricing. A press release in the near future will be aimed at motorcyclists for equipment and helmet reminders.

#### *Serious Injury Collisions*

For the period January 1 through July 30, 2008:

20 compared to 17, same period 2007.

### *Niagara Falls Credit Union Armed Robbery Arrest*

On July 9, officers responded to the Cataract Savings and Credit Union located at 6289 Huggins Street in Niagara Falls for a report of an armed robbery that had just occurred where a lone male with a handgun had demanded and received an undisclosed amount of cash from the teller. Witnesses provided police with the description of the vehicle and its license plate, and within four (4) minutes of the original call to police, responding officers located the vehicle a short distance away on Thorold Stone Road in Niagara Falls. The vehicle was stopped and the suspect who fled on foot, was captured within moments, with recovery of the handgun and money.

This was an excellent example of an incident where the members of the public worked with the Police Service to quickly bring an offender to justice. Chief Southall acknowledged the involvement of Uniform Constable Mark Eitzen whose quick actions resulted in the arrest of a repeat offender who now faces a number of Robbery and Weapons related criminal charges.

*Niagara's Fourth Homicide of the Year*

On July 28 Police Officers were called to attend at a residence on 132 Page Street, St. Catharines, for a report of a male that had been stabbed. Following arrival, the officers confirmed that a male had been stabbed and was deceased. It is believed that an altercation had occurred at the above residence and a 25-year-old man believed to be involved was taken into police custody. The accused, identified as Jason Charles Malone, St. Catharines, has been charged with one count of 2nd Degree Murder and one count of Failing to Comply with Probation.

*Joint Forces Entertainment District Project in St. Catharines (Update)*

The Niagara Regional Police have teamed up with the Alcohol Gaming Commission of Ontario (AGCO) and St. Catharines Fire Prevention (SCFP) to participate in a joint forces project to address the problems that have plagued the St. Catharines Entertainment Districts for many years. Entitled, "Reduce the Risk", the Project's goal is to eliminate social problems while educating bar patrons and owners.

Phase 1 of the Project saw the team conduct inspections to specifically ensure licensed premises within the St. Catharines downtown area were in compliance with the *Liquor Licence Act of Ontario*. Phase 2 saw the team again address concerns specific to the entertainment district in Port Dalhousie.

Since the Project's launch, the enforcement totals for both Phases 1 and 2 are:

NRPS has issued 63 Provincial Offence Notices for liquor related offences, issued 32 Nuisance By-law fines, primarily for urinating in public, and arrested 9 persons for both criminal and provincial offences;

Alcohol Gaming Commission of Ontario has initiated 16 prosecutions for liquor related offences while inspecting 31 licensed establishments;

St. Catharines Fire Prevention participated in the inspection of 49 licensed establishments issuing 25 fire inspection reports and will be initiating 6 prosecutions.

The Niagara Regional Police Service is committed to ensuring that areas in the City that are meant for the enjoyment of all – patrons, visitors, tourists and for the merchants who work there, are safe environments for everyone – an excellent joint Project with commendable results.

*2008 3 District Triathlon*

On July 17, the NRPS held its annual triathlon from 3 District. This year's event saw forty (40) people participate in a race that includes a 400-meter swim, a 12 km bike ride and a 3.5 km run. Participants included NRP officers, civilians, family and friends of police.

Competition in the team categories this year was fierce with much pre-race jousting between the Deputy Chief's team and the CAO's team. Once underway, the Deputy's swimmer, civilian Kim Stevenson, proved to be too much for the CAO's swimmer, S/Sgt. Mark Lightfoot. The Deputy's team had over a 3-minute lead on the CAO's team at the start of the bike race and managed to hold on to be the first place team overall. The CAO gave a valiant effort in the run and managed to have the fastest run time of the event, however, he was unable to get the Deputy's runner, Sgt. Pat McCauley, in his sights, despite Sgt. McCauley having a leisurely walk in the final third of the run. Given that this race was Deputy Chief Beaulieu's last competition before retirement, he can claim bragging rights during his final months as Deputy, which will hopefully inspire others to participate in next year's event.

Despite the blistering heat of the day, Cst. Matt Rocca was the first place finisher overall and first place male with a time of 45:20. D/Cst. Michelle Dywan was the first place female finisher with a time of 61:08. The Deputy's team posted a winning team time of 44:46. Overall this year's event was a huge success thanks to the efforts of volunteers and the camaraderie of the competitors.

## PRESENTATIONS

## DEPUTATIONS

### A. CONSENT AGENDA

137. **Ministry of Community Safety and Correctional Services - 2007- 2008 Reduce Impaired Driving Everywhere (R.I.D.E.) Grant**  
The Board considered a letter dated June 16, 2008 from Minister Rick Bartolucci, MPP, Ministry of Community Safety and Correctional Services, advising that the Ministry has granted the Board an allocation of \$22,500.00 for the fiscal year 2007/2008 RIDE Grant program conducted by the Niagara Regional Police Service by offsetting the costs for sworn officers' overtime and paid duty.
138. **Ministry of Community Safety and Correctional Services - Provincial Anti-Violence Intervention Strategy (PAVIS)**  
The Board considered a letter dated June 19, 2008 from Minister Rick Bartolucci, MPP, Ministry of Community Safety and Correctional Services, advising that the Ministry has provided the Board an amount of \$65,000 representing the second and final installment toward the total allocation of \$425,000 under this program designed to assist police services in the fight against gun and gang related violence in Ontario.
139. **Regional Municipality of Niagara – CL 12-2008 July 3, 2008 C7079, C7086**  
The Board considered a letter dated July 8, 2008 from Pam Gilroy, Regional Clerk, RMON, providing the Board with confirmation of the July 3 receipt by Regional Council of Communications C7079 and C7086 dated June 26 and June 27, 2008, from Mr. L. Iggulden, PSB Chair, and Mr. P. Partington, Regional Chair, respectively.
140. **Regional Municipality of Niagara – CL 12-2008 July 3, 2008 C7087**  
The Board considered a letter dated July 8, 2008 from Pam Gilroy, Regional Clerk, RMON, providing the Board with the July 3 approval by Regional Council of the recommendations contained in Communication C7087 being the July 3 memorandum from Mr. Mike Trojan, Chief Administrative Officer, to the July 2 PSB correspondence.
141. **Regional Municipality of Niagara – CL 12-2008 July 3, 2008 CSD 93-2008 Revised**  
The Board considered a letter dated July 8, 2008 from Pam Gilroy, Regional Clerk, RMON, providing the Board with the July 3 approval by Regional Council of Report CSD 93-2008 Revised (June 25, 2008) respecting PSB Confidential Report C.110/2008 – Grimsby Police Facility.
142. **Regional Municipality of Niagara – CL 12-2008 July 3, 2008 CSD 94-2008 Revised**  
The Board considered a letter dated July 8, 2008 from Pam Gilroy, Regional Clerk, RMON, providing the Board with the July 3 approval by Regional Council of Report CSD 94-2008 Revised (June 25, 2008) respecting PSB Confidential Report C.101/2008 – Fort Erie Police Facility.

143. **Regional Municipality of Niagara – CL 12-2008 July 3, 2008 CSC 9-2008 June 25, 2008**  
The Board considered a letter dated July 8, 2008 from Pam Gilroy, Regional Clerk, RMON, providing the Board with the July 3 approval by Regional Council of the Corporate Services Committee recommendations for Communications CSD 91-2008, receipt of CSC 37-2008, CSC 38-2008 and CSC 39-2008, referral to Regional Legal Services of CSD 93-2008 and CSD 94-2008 prior to July 3 Council meeting, and approval of CSD 92-2008, from the Police Services Board.
144. **Niagara Parks Police – Second Quarter 2008 Report on Special Constables**  
The Board considered Report 173/2008 dated July 10, 2008 submitted by Mr. John Kernahan, General Manager, Niagara Parks Commission, providing the Board with the Niagara Parks Police Service's second quarter 2008 report containing information relating to public complaints, use of force, discipline and arrests made by the Special Constables employed through the Niagara Parks Police, period April 1 to June 30, 2008.
145. **Brock University Campus Security Services – Second Quarter 2008 Report on Special Constables**  
The Board considered Report 136/2008 from Mr. Steven Pillar, Vice President, Finance and Administration, Brock University, providing the Board with information relating to complaints, use of force, discipline and arrests associated to the Special Constables employed through Brock University Campus Security Services during the second quarter, April 1 to June 30, of 2008 operations.
- In response to Chair Iggulden's query, the Chief will provide clarification relating to reporting requirements of Brock Campus Security Services to the Niagara Regional Police Service to ensure compliance with the Protocol between Brock and the Board.
146. **Annual Report – Sponsorships**  
The Board considered Service report 146/2008 dated July 10, 2008 providing the Board with the annual Service report related to all programs funded through sponsorships that are carried out by the Service which would have compromised the integrity, objectivity or impartiality of the Service, pursuant to Board By-law 179-1999.
147. **Annual Report – Private Sector Funding**  
The Board considered Service report 145/2008 dated July 10, 2008 providing the Board with the annual Service report related to all public sector funding from the private sector which would have comprised the integrity, objectivity or impartiality, pursuant to Board By-law 180-1999.
148. **Annual Report – Charitable Donations**  
The Board considered Service report 151/2008 dated July 10, 2008 providing the Board with the annual Service report listing all requests for charitable donations received the preceding twelve months and the donations approved by the Board from the Special Fund for the year 2007, pursuant to Board By-law 190-2000.
149. **Annual Report – Problem-Oriented Policing**  
The Board considered Service report 156/2008 dated July 6, 2008 providing the Board with the Service compliance with the Provincial Adequacy Standards Regulation CP-001 concerning Problem-Oriented Policing which focuses on actively solving problems in the community rather than merely responding to incidents; the summary of written procedures through the General Orders in both general and directed patrol with information supplied by the Versadex system and the Case Management Database; the status of Service compliance through satisfaction of the minimum staffing as established by the Uniform Collective Agreement and subsequent deployment by frontline supervisors toward problem-oriented policing initiatives such as the targeted enforcement of the Special Enforcement Unit, and identified steps taken by the Service to promote, implement and evaluate such initiatives, often in conjunction with other enforcement or community partners, pursuant to Board By-law 191-2000.

150. **Annual Report – Arrest**

The Board considered Service report 158/2008 dated July 6, 2008 providing the Board with Service compliance with the Provincial Adequacy Standards Regulation LE-005 relating to Arrest; a summary of written procedures reflected in General Order GO-100.04 – Powers of Arrest detailing the federal legislation reflecting and complying with legal, constitutional and case law requirements; confirmation of Service compliance through local judicial review; current pertinent training afforded to members through the Ontario Police College and in-house courses, pursuant to Board By-law 197-2000.

151. **Annual Report – Missing Persons**

The Board considered Service report 157/2008 dated July 6, 2008 providing the Board with Service compliance with the Provincial Adequacy Standards Regulations LE-026 and ER-007 regarding the investigations relating to Missing Persons and procedures for ground search in conjunction with emergency organization partnerships; written procedures reflected in General Order 076.07, Missing Persons, and General Order 117.03, Ground Search, and through the use of the Major Case Management General Order 202.01 should foul play be suspected in a missing person case; further compliance with the Memorandum of Understanding with Search and Rescue Niagara (S.A.R.N.) providing procedures of the reporting, response, investigation, training and command of volunteer members of the agency during local missing person searches all involving structure supervisory oversight consisting of review and evaluation when completed, pursuant to Board By-law 218/247-2000.

152. **Annual Report – Property Offences**

The Board considered Service report 143/2008 dated June 23, 2008 providing the Board with a summary of the written procedures concerning Property Offences including NRPS General Orders *Major Incidents and Routine Criminal Investigations, Forensic Services Unit, Found, Seized or Received Property and Fire Calls and Arson Investigations*, as well as the Board's Licencing By-law which regulates second-hand businesses through transactions recorded and submitted, in compliance with Provincial Adequacy Standard Regulation LE-030 *Property Offences (including Break and Enter)*; Service compliance through NRPS General Orders 034.03 and 095.03 involving report submission and supervisory oversight; a summary of the successful NRPS Crime Prevention initiatives including proactive initiatives relative to property crimes in seasonal areas, aided by the use of the Niagara Regional Auxiliary Police Service for residential security audits, pursuant to Board By-law 222-2000.

153. **Annual Report – Marine Unit**

The Board considered Service report 141/2007 dated June 12, 2008 providing the Board with Service compliance to the Provincial Adequacy Standards Regulation LE-035 regarding the NRPS Marine Unit; written procedures set out in the relevant General Order in compliance with the *Police Services Act* outlining the responsibility of the NRPS in provision of police services to all navigable bodies and courses of water within the Niagara Region; full compliance through the provision of eight fully trained officers augmented with three RCMP officers and one Niagara Parks Police officer for the 2008 season; established relationships with the Marine Security Enforcement Teams comprised of the RCMP, the Canadian Coast Guard and local police services, and the U.S. Marine Unit counterparts including the Erie County Sheriffs, Niagara County Sheriffs, US Coast Guard Buffalo and Youngstown; continuation of the working relationship with the Canadian Coast Guard in Port Weller including the provision of a secure seasonal docking site; a new working association with the Ministry of Natural Resources Conservation Officer toward marine and conservation environment; designation will be requested as Federal Fisheries Officers under the Department of Fisheries and Oceans to broaden legislative enforcement, pursuant to Board By-law 227-2000.

154. **Annual Report – Fraud and False Pretence Investigation**  
The Board considered Service report 169/2008 dated July 15, 2008 providing the Board with Service compliance to the Provincial Adequacy Standards Regulation LE-038 regarding the NRPS Fraud and False Pretence Investigations; written procedures set out in the relevant General Orders outlining the conduct of investigations, the duties and responsibilities of investigating officers, establishment of protocol with the Region of Niagara Social Services Department, assistance to victims of fraud, the elder or vulnerable adults; information sharing with pertinent agencies; mandated officer training at the Ontario Police College to ensure expertise with ever-increasing technological advances, and participation in North American fraud investigation organizations; the centralization of the NRPS Districts 1, 2 and 3 Fraud Units to the Central Fraud Unit occurred in May 2007 for more effective response, aided by the Versaterm RMS system to identify developing problems through the increased number of fraud alerts and media releases to the community regarding fraud schemes, pursuant to Board By-law 230-2000.
155. **Annual Report – Parental/Non-Parental Abductions**  
The Board considered Service report 168/2008 dated July 11, 2008 providing the Board with a summary of the written procedures concerning Parental/Non-Parental Abductions including NRPS General Orders 173.03 and 095.04 *Major Incidents and Routine Criminal Investigations* in compliance with Provincial Adequacy Standard Regulation LE-040; Service compliance to the Ministry's designated Ontario Major Case Management Manual regulations through Ministry review; specialized training to members consisting in part of the Ontario Major Case Management Course since July 2007 by 29 NRPS members, the completion of the course hosted in Niagara by an additional 27 members, and as well, 51 NRPS members who have completed the General Investigative Techniques Course during the same period; daily monitoring of calls for service by the Investigative Analysis Unit, and summary of the 2007 Unit caseload of 32 reported parental and non-parental abduction/forcible confinement or attempted cases, pursuant to Board By-law 232-2000.
156. **Annual Report – Police Action at Labour Disputes**  
The Board considered Service report 139/2008 dated June 24, 2008 providing the Board with Service compliance to the Provincial Adequacy Standards Regulation PO-002 regarding Police Action at Labour Disputes; written procedures as set out in the relevant General Order outlining police conduct to maintain peaceful demonstrations at strike locations; Public Order Units to be used only when other means of resolution have been exhausted; the three member Labour Dispute Liaison Unit under the direction of the a Labour Dispute Coordinator assigned through the Deputy Chief of Police office with weekly reporting responsibilities; detailed procedural guidelines including lines of communication in the event of anticipated labour dispute; there is no formal training for officers within the province; police responded to five labour disputes involving picket lines in 2007 and Labour Liaison Officers dealt with five averted strikes and six information pickets, pursuant to Board By-law 240-2000.
157. **Annual Report – Framework for Business Planning – Year One**  
The Board considered Service report 144/2008 dated July 8, 2008 providing the Board with Service compliance to the Provincial Adequacy Standards Regulation AI-001 requiring the preparation of a business plan every three years to address the core business function of the police service in the production of adequate and effective police services, including quantitative and qualitative performance objectives and indicators; the 2007-2009 Goals and Objectives were developed through internal and external forums and an environmental scan with information gained from the Service membership and through community input; the 2007-2009 Plan which received Board approval April 26, 2007 is a departure from previous plans in that its foundation is set in four high-level goals from which the operational objectives and performance indicators are derived as follows: 1) Improve Service Delivery in Police Operations – enhancements of community visibility, consistent traffic initiatives to curb aggressive driving, multiple education programs; 2) Enhance Public Safety – crime prevention strategies, funding for an additional five officers to address guns and gangs issues, disaster planning training initiatives and management; 3) Optimize Effective Resource Management – strategy for a professional, healthy and safe work environment through the long-term facility plan; and

4) Advance Organizational Development – for members the development and maintenance of progressive and innovative solutions to Service demands through training, recruiting, succession planning and corporate communications, pursuant to Board By-law 249-2000.

158. **Annual Report – Exposure to Communicable Diseases**

The Board considered Service report 160/2008 dated July 18, 2008 providing the Board annually with information relevant to the exposure by Service members to communicable diseases including a summary of written procedures concerning occupational exposure to communicable diseases, the status of Service compliance with said procedures as well as a summary of the training provided to members; in 2007 Service members submitted 24 reported incidents of exposure to communicable diseases, half of which required medical intervention; a successful audit in 2007 by the Ministry of Community Safety and Communicable Services with respect to the Service's policies and procedures, pursuant to Board By-law 253-2003.

159. **Annual Report – Underwater Search and Recovery Unit**

The Board considered Service report 142/2008 dated June 16, 2008 providing the Board with Service compliance to the Provincial Adequacy Standards Regulation ER-009 regarding the NRPS Underwater Search and Recovery Unit; written procedures as set out in the relevant General Order outlining the operations of the nine member Unit, available at all times within reasonable response time; maintenance of detailed diving hazard information; operations in accordance with the relevant requirements stipulated by regulations including the Canadian Standards Association Competency Standard, Occupational Safety Code for Diving Operations and Occupational Health and Safety Act Diving Regulation; Unit deployment record, Appendix C, indicates 34 dives in 2007 in Niagara and the Kitchener Waterloo Region; confirmation of training is found in Appendix B to the report, pursuant to Board By-law 273-2005.

Inspector Scott provided clarification to the Appendices' 'type' acronyms as specific types of breathing apparatus used by the divers. The Unit provides dive services to the St. Lawrence Seaway Management Corporation and Waterloo Regional Police through shared-service agreements with complete cost recovery.

160. **Quarterly Report – Policing Standards Unit – Administration of the Public Complaints System**

The Board considered Service report 155/2008 dated July 17, 2008 providing the Board with information relating to the investigations of alleged police misconduct reported by members of the public for the second quarter, period April 1 through June 30, 2008 and statistical yearly comparison, pursuant to Board By-law 173/1997.

161. **Quarterly Report – School Resource Program Pilot Project**

The Board considered Service report 178/2008 dated July 31, 2008 providing the Board with the 2008 second quarter report of the *School Resource Program* one-year pilot project concentrated in five secondary schools in 2 District Niagara Falls commencing January 1, 2008 with two half-day officer attendances scheduled per week; in this quarter, there have fourteen arrests of varying nature during the quarter, and a further eighteen reports on incidents to the schools, directed twenty-two calls for service away from the front-line patrol responders through his intervention; fourteen Extra-Judicial Measures (young offenders/minor offences) referrals; conducted an additional thirty-two presentations/classes; conducted twenty-two video presentations to classes predominantly on issues of bullying, drug use and driving offences; participation in three 'lock-down' drills; feedback is extremely positive from both students and school administration involved in the five- school project.

162. **Quarterly Report – Detective Office 2 District Pilot Project**

The Board considered Service report 179/2008 dated July 31, 2008 providing the Board with the 2008 second report of the Detective Office Pilot Project in 2 District, a pilot project designed to overcome identified shortcomings through reconfiguration of the 2 District Detective Office into four Criminal Investigation teams, measurable through improved clearance rates, overtime reduction and member acceptance; identified shortcomings include 1) staff shortages due to annual leave; 2) resulting in less mentoring and supervision; 3) general assignment team members with a lower comparable caseload than other district investigative units, and 4) perception among outgoing officers of insufficient formal training opportunities; Street Crime Unit has become more productive in team response situations; potential challenge of provision of requisite specialized training, the absence of a dedicated Domestic Violence Unit (now staffed to opposite shifts), possible duplication of break, enter and robbery investigation and subsequent investigations by the Staff Sergeant and the Crime Analyst (corrected through a weekly log of assignments and similarities); involved officers have expressed positive approval, problems have been overcome, detective assistance response improved with a more evenly distributed workload; summary of the distribution of assigned criminal investigations first half of 2007 compared to 2008; more formal training opportunities; reduction in detective overtime; significant rises in break and enter, and robbery clearance rates since the beginning of the project; member support and praise for the project.

Chief Southall noted that the Domestic Abuse Pilot Project is based in 1 District in contrast to the Detective Office 2 District Pilot Project and the School Resource Program Pilot Project which are both based in 2 District.

163. **Special Fund – June 1 - 30, 2008**

The Board considered Service report 152/2008 dated July 11, 2008 providing the Board with a summary of the transactions for the Niagara Regional Police Special Funds for the period June 1 to 30, 2008.

Ms. DiDonato-DeChellis reported that the \$5,000 deposit to the Special Fund-Informant Account is funded through the Current Budget.

Moved by: B. Bentley  
Seconded by: T. Shoalts

**That the information be received.**

**Carried.**

**B. OTHER NEW BUSINESS**

164. **2009 Budget – Timetable, Preparation Approach**

The Board considered Service report 148/2008 dated July 2, 2008 requesting the Board approve the outlined 2009 NRPS budget timetable and preparation approach in a manner consistent with the budget strategy for Regional Departments, ensuring the delivery of Service budgets to the Region in accordance with the Council-approved timetable, keeping target dates flexible to accommodate changes to the Region's schedule, and maintaining a positive working relationship with the Region through communication of direction to both Service staff and the Regional CAO.

Vice Chair Martin reported that, as Chair of the Region's Budget Review Committee, the Region has set the 2009 budget target at 3.4%. He advised that the Region has established a central fund in the amount of \$2.2 million for those agencies, boards and departments that may be challenged to meet the 3.4% target.

A/CAO George reported that the NRPS budget timetable coincides with Regional timelines for delivery of the 2009 budget to BRC. However, she said the initial timelines might pose some difficulties due to the Service's timing with receipt of actual budget dollars and estimates used for basing the 2009 preliminary budget. It was further noted that the 3.4% target might not be achievable for the Police Service.

Moved by: D. Martin  
Seconded by: T. Shoalts

**That the Board:**

1. **Approve the timelines for completion and preparation of the capital and current budgets as outlined in this report;**
2. **Approve the preparation of current and capital budgets for the Police Service utilizing a process that is parallel but separate from that of Regional Departments;**
3. **Provide any additional direction regarding the 2009 Capital and Current Budget preparation to staff;**
4. **Communicate formally with the Region with regard to the schedule of budget deliberation meetings and budget preparation approach for the Police Service.**

**Carried.**

165. **Facilities – 68 Church Street, St. Catharines – Award of Contract - Basement Renovations/Water Risk**

The Board considered Service report 166/2008 dated July 18, 2008 providing the Board with information regarding the award of contract to the recommended bidder to effect repairs to the basement water piping system to minimize the risk from water or moisture damage in the storage areas at 68 Church Street, St. Catharines. Chief Southall added that structural problems plague file storage at 68 Church Street and to counteract the moisture risk, some elevated filing systems have been installed. Furthermore, the files must be adjacent to staff for daily checking.

The Board expressed concern that the contract has been modified to remove performance and labour bond conditions for the remaining sole vendor, and further, that this should be a Regional requirement for all contractors working on Regional facilities. It was also noted that the Region should be responsible for repairs and maintenance to Regionally owned facilities.

Moved by: B. Bentley  
Seconded by: L. Tufford

**That the Board approve the expenditure as noted in the report for renovations of the basement at 68 Church Street, subject to the establishment of a performance bond or other form of financial security to guarantee the faithful completion of the contract and payment for goods and services provided to the Service;**

**And further, that Chief Southall be instructed to address the performance bond issue with the appropriate Regional representatives and explore the issue of chargebacks to the Service by the Region.**

**Carried.**

166. **Capital Project ZPO0810 – Initiation - Enterprise Content Management System**

The Board considered Service report 172/2008 dated July 21, 2008 requesting the Board approve the initiation of Capital Project ZPO0810 to enable the Service to initiate an Enterprise Content Management System which will provide the technology to manage the documents created by the Service and information received through electronic means through transferral to an electronic repository, freeing up both human and physical resources.

Moved by: D. Martin  
Seconded by: L. Tufford

**That, subject to approval by Regional Council, the Board approve the following:**

1. **The initiation of Project ZPO0810 Enterprise Content Management System which give management authority to execute the project;**
2. **That a capital expenditure budget of up to \$2,800,000 be allocated to ZPO0810 from the 2008 Police Service Capital Expenditure Budget;**
3. **Financing to be comprised of the issuance of debenture debt (term 1-10 years).**

**Carried.**

167. **Purchasing - NRPS 2008 Vehicle Replacement – PO0801**

The Board considered Service report 163/2008 dated July 7, 2008 requesting the Board approve 2008 vehicle replacement purchases from the Police Co-operative Purchasing Group (PCPG) to take advantage of pricing opportunities.

Moved by: L. Tufford  
Seconded by: T. Shoalts

**That the Board approve the following purchases:**

1. **Four (4) Ford Crown Victoria police cruisers from the Police Purchasing Cooperative Tender at a total cost of \$120,000 plus applicable taxes;**
2. **One (1) Chevrolet Silverado 1500 from the Police Purchasing Cooperative Tender at a total cost of \$25,000 plus applicable taxes;**
3. **One (1) Chevrolet Express Cargo Van from the Police Purchasing Cooperative Tender at a total cost of \$20,500 plus applicable taxes;**
4. **Five (5) Chevrolet Impalas for uniformed and investigative purposes from the Police Purchasing Cooperative Tender at a total cost of \$105,000 plus applicable taxes.**

**Carried.**

168. **NRPS Community Events Vehicles**

The Board considered Service report 170/2008 dated July 16, 2008 requesting the Board approve the purchase of motorized appliances including two Go-carts, one customized golf buggy (plus two trailers for transportation) to be used in conjunction with the NRPS Community Services Unit's public events, year round, indoor and outdoor, as a public relations effort to appeal to a wider audience, with funding to be included in the 2009 Vehicles and Equipment Replacement budget.

Moved by: D. Martin  
Seconded by: L. Tufford

**That the item be deferred to the August 21, 2008 Board meeting.**

**Carried.**

169. **Disposal of Police Asset – Sale of Police Service Dog**

The Board considered Service report 140/2008 dated June 23, 2008 requesting the Board approve the sale of a surplus asset, Police Service Dog 'Finn', due to a recent transfer to uniform strength of one canine handler, to a potential purchaser, Genesee County Sheriff Department, one of the police service canine teams that use the Niagara Regional Police Service Canine Unit to provide ongoing canine training and maintenance, determined to be an excellent home for Finn.

Moved by: D. Martin  
Seconded by: L. Tufford

**That the Board authorize the Service to proceed with the following sale of Police Service Dog Finn for \$7,000 (US) to the Genesee County Sheriff Department.**

**Carried.**

170. **Purchasing – False Alarm Program Software**

The Board considered Service report 149/2008 dated July 7, 2008 requesting the Board approve the purchase and implementation of false alarm software determined through surveys of police service and false alarm administrator system users as replacement for the original in-house developed 1996 software to meet current and future demands for the Niagara area, reduce the requirement for Information Systems support, increase billing frequency with potentially increased revenues, funding as part of the SPIRIT Capital Project.

The Board requested further financial information relating to expected payback, and revenue comparison in view of a decrease in false alarms.

Moved by: T. Shoalts  
Seconded by: B. Bentley

**That the item be deferred to the August 21, 2008 Board meeting.**

**Carried.**

171. **NRPS Licencing – Increase in Taximeter Tariffs**

The Board considered Service report 162/2008 dated July 21, 2008 requesting the Board approve the increase in taximeter tariffs as submitted by the licenced taxicab industry at the 2008 public meeting due to the cost of vehicle maintenance and the rising cost of fuel.

Moved by: B. Bentley  
Seconded by: M. Woodhouse

**That the Board approve the increase in taximeter tariffs of 25 cents for every 110 meters from the current 10 cents per 65 meters, effective immediately, pursuant to Board By-law 263-2003 as amended by By-law 267-2004.**

**Carried.**

172. **KPMG Audit Report – 2007 Special Operating & General Operating Accounts (Special Fund)**

The Board considered a letter dated March 25, 2008 from KPMG LLP providing the Board with the Financial Statements of the Niagara Regional Police Service for the year ending December 31, 2007.

Moved by: L. Tufford  
Seconded by: T. Shoalts

**That the information be received.**

**Carried.**

173. **Funding Request – NRPS Pipes & Drums**

The Board considered Service report 153/2008 dated July 2, 2008 requesting the Board receive the NRPS Pipes and Drums 2008 calendar of events, and approve the request for its 2008 funding to enable its continued successful competitive participation throughout Ontario and Quebec, and New York, Michigan, Pennsylvania, Ohio and Colorado.

Moved by: B. Bentley  
Seconded by: M. Woodhouse

**That the item be deferred to the August 21, 2008 Board meeting to receive the NRPS Pipes and Drums' financial statements and list of past contributions.**

**Carried.**

Opposed: D. Martin

174. **Funding Request – YWCA Niagara Week Without Violence**

The Board considered Service report 167/20087 dated July 15, 2008 requesting the Board approve a funding request to assist the YWCA *Week Without Violence* Steering Committee to convene the 2008 edition of the *Power of Being a Girl*, a multi-agency sponsorship of the week-long presentation to champion the cause of non-violence, disseminate information regarding the event and assist in coordinating/organizing the activities during the event scheduled for October 16, 2008.

Moved by: B. Bentley  
Seconded by: T. Shoalts

**That the Board authorize a donation in the amount of \$500.00 from the Special Fund to assist the YWCA with the 2008 *The Power of Being a Girl* Conference scheduled for October 16, 2008.**

**Carried.**

Opposed: M. Woodhouse

175. **Funding Request – Brain Injury Association of Niagara**

The Board considered a memorandum dated July 2, 2008 from Deb Morton, Executive Director, providing the Board with a letter received from Ms. Pat Dracup, Program Director, Brain Injury Association of Niagara, requesting a donation to support the Santa's Sober Sleigh Campaign for 2008.

Moved by: T. Shoalts  
Seconded by: B. Bentley

**That the item be deferred to the August 21, 2008 Board meeting, pending receipt and review of the BIA's financial statements.**

**Carried.**

Opposed: D. Martin

176. **Police Services Board By-laws – Secondary Activities**

The Board considered a memorandum dated July 9, 2008 from Deb Morton, Executive Director, requesting the Board approval to adopt the revised by-law on the administration of the disclosure of secondary activities to the Chief of Police.

Moved by: D. Martin  
Seconded by: B. Bentley

**That the Board repeal By-law 150-95 and replace with the amended by-law on the disclosure of secondary activities as appended to this report.**

**Carried.**

177. **NRPS Variance Report - to June 30, 2008**

The Board considered Service report 165/2008 dated July 12, 2008 providing the Board with a financial overview and year-end forecast for both the Service and the Board to June 30, 2008.

Chief Southall reported that constant monitoring will continue, and that the Service remains on target at this time.

Moved by: L. Tufford  
Seconded by: T. Shoalts

**That the information be received.**

**Carried.**

**ADJOURNMENT**

The meeting adjourned at 9:49 a.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Executive Director