



REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD

PUBLIC MINUTES

Thursday, July 26, 2007

Niagara Police Services Board
Board Room 4th Floor, 110 James Street, St. Catharines

CALL TO ORDER

The Public Meeting of the Niagara Police Services Board commenced at 8:35 a.m.

ROLL CALL

MEMBERS PRESENT:

Mr. L. Iggulden, Chair
Mr. D. Martin, Vice Chair
Mr. T. Shoalts
Mr. B. Smeaton
Mr. L. Tufford
Mr. M. Woodhouse

OTHERS PRESENT:

Chief of Police W.E. Southall
Deputy Chief of Police G. Beaulieu
Superintendent D. Kane, Emergency/Invest. Services
Superintendent J. Matthews, Executive Services
Superintendent D. Parrent, Special Projects
Inspector D. D'Amico, Labour Relations
Inspector S. McLean, Executive Officer
Detective Sergeant P. McCauley, Executive Officer
Constable N. Orlando, Media Officer
Mr. A. Gladwish, A/Director, Information & Communication
Technology
Ms. M. George, Director of Business Services
Mr. C. Fisher, Facilities, Fleet & Supply Services
Ms. L. DiDonato-DeChellis, A/Manager Finance
Dr. P. Divers, Corporate Support Analyst

Mr. W.B. McKaig (arrived at 10:11 a.m.)
Ms. D. Morton, Executive Director
Ms. S. Taylor, Executive Assistant

Niagara Region
Police Association

Mr. P. DiSimoni, President

Presentors:

Mayor R.T. (Ted) Salci, City of Niagara Falls
Mr. J. Bergsma, RMON Commissioner of Corporate Services

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETINGS

124. Minutes of the Public Board Meeting held Thursday, June 28, 2007.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the Minutes of the Public Board Meeting held Thursday, June 28, 2007 be adopted as circulated.

Carried.

REPORTS FROM THE BOARD CHAIRPERSON

Chair Iggulden reported:

NRPS 2007-2009 Business Plan & Annual Report

On July 26 Chair Iggulden and Chief Southall presented the 2007-2009 Niagara Regional Police Service Business and the 2006 Annual Report to Regional Council.

Niagara Regional Police Recruit Swearing-in Ceremony

On August 9 the Service will be holding a Swearing-in Ceremony for 8 new recruits and 8 currently serving police officers. The ceremony will take place at Club Italia and Chair Iggulden will be in attendance to deliver welcoming comments on behalf of the Board.

Canadian Association of Police Boards Conference

The CAPB will hold its Annual Conference and General Meeting in Calgary, Alberta from August 18 - August 20. Members Bentley, Woodhouse and the Board's Executive Director will be representing the Board.

OAPSB/OACP Zone 4 Meeting

The Ontario Association of Police Boards and the Ontario Association of Chiefs of Police will hold its quarterly zone meeting in Hamilton on September 11, 2007.

REPORTS FROM THE CHIEF OF POLICE

Chief of Police Southall reported:

Operational Statistics

Marijuana Grow Operations

For the period January 1 through July 25:

Total estimated seized street value	\$4,164,700;
Estimated value of seized equipment	149,520.

Homicides

For the period January 1 through July 25, 2007:

2 homicides compared to 4, same period 2006.

Robberies

For the period June 27 through July 25, 2007:

21 with 8 cleared, 38% cleared this period.

Traffic Fatalities Statistics

For the period January 1 through July 25, 2007:

19 compared to 18, same period 2006.

Regional Traffic Enforcement

As a result of several initiatives the Service has experienced a significant increase in the number of provincial offence notices that have been issued to drivers in the region. The total for the first six months of the year is in excess of 20,000 tickets, while the entire total for all of 2006 was 27,484. This equates to an increase of approximately 1,100 tickets per month.

The Regional Road Safety Committee initiative will move into its educational phase in September.

Serial Bank Robber Arrested

On June 13 a lone male entered the TD Canada Trust Bank branch located at 240 Glendale Avenue, St. Catharines, approached the female teller, handing her a note that demanded cash. The teller complied and gave the male an undisclosed amount of money. The male then fled the bank.

St. Catharines detectives initiated an investigation that resulted in a multi-jurisdictional investigation, with officers from Halton, Hamilton and Waterloo Police Services assisting. Based on the collaborative effort, a forty-year-old male was arrested and charged with five bank robberies in southern Ontario, including the St. Catharines branch of TD Canada Trust.

NRPS Pipe Band – Success in Competitions

Over three weekends in July, the Service's Pipe Band performed in competitions in Kincardine, Chatham and Cambridge, Ontario, placing first in Kincardine and Cambridge, and second in Chatham. The band will compete next in Maxville, Ontario, during the upcoming holiday weekend, leading to their appearance at the world championships in Glasgow, Scotland, in August.

The band is under the direction of Pipe Major Dave Goodall. Several members, Scott Roxton, Kaitlin Kimove, Cindy Kimove, Mike Eagle, and Lionel Tupman, were also recognized with individual awards.

Niagara Regional Police Service – Promotions

Chief Southall advised that the Service has had recent uniform and civilian promotional processes resulting in two newly promoted Inspectors, Scott McLean and Carl Scott, and Director of Business Services, Ms. Monika George. Inspector McLean and Mrs. Tara-Lee McLean, and Ms. George were introduced to the Board. The positions became effective July 29, 2007.

PRESENTATION

125. **Facilities – Long-Term Facilities Strategy – 2 District Niagara Falls**

The Board considered a presentation from Mayor Ted Salci, City of Niagara Falls, expressing the views of City Councillors regarding the necessity for the continued operation of the NRPS 2 District facility building located in Niagara Falls.

Moved by: B. Smeaton
Seconded by: M. Woodhouse

That the presentation and information be received.

Carried.

126. **2008 Budget**

The Board considered a presentation by Mr. John Bergsma, Commissioner, Corporate Services, Regional Municipality of Niagara, to discuss the 2008 budget schedule for the Region, the synchronization of the regional and police budgets and the proposed 2008 Regional Council targets/guidelines.

Mr. Bergsma provided the Board with statistics from the BMA study which depicted Niagara Region's population growth in the last ten years as the lowest in the survey; employment growth negatively between 2003-2006; percentage of population with towering debt as the highest in the survey, noting affordability issues; Ontario Disability Support Program (ODSP) Trends – Caseloads as 19% in 2006 when all of Ontario is at 17%; percentage of households, 'Bill and Wills' as the highest in the survey; population trend 50 years plus higher than all of Ontario, with the percentage of population over 65 at 17% in Niagara and 13% in all of Ontario and reserves as a percentage of expenditures are low which poses challenges as there is less flexibility to use reserves to offset expenditures.

Moved by: D. Martin
Seconded by: L. Tufford

That the presentation and information be received.

Carried.

DEPUTATIONS

NEW BUSINESS

A. CONSENT AGENDA

127. **Ontario Association of Police Services Boards**

The Board considered the OAPSB *Bulletin Board* dated June/July 2007 providing the Board with news of interest regarding police governance, highlighting both provincial and federal legislative initiatives.

128. **Regional Municipality of Niagara – CL 9-2007 July 5, 2007 (CSC 9-2007 June 27, 2007)**

The Board considered a letter dated July 6, 2007 from Pam Gilroy, Regional Clerk, RMON, providing the Board with the Regional Council approval on July 5, 2007 of the Corporate Services Committee recommendations:

CSC 33-2007 (May 30, 2007) respecting NRPS Variance Report to April 30, 2007 – 106.2007;

CSC 34-2007 (May 30, 2007) respecting NRPS – eJust Systems Annual Subscription Renewal Report 108.2007.

The following recommendation from the Closed Session of the Corporate Services Committee was also approved:

“That Confidential Report CSD 105-2007, June 27, 2007, respecting Proposed Lease Extension, City of Niagara Falls, be received and the recommendations contained therein be approved.”

129. **Niagara Parks Police –Second Quarter 2007 Report on Special Constables**

The Board considered Report 149/2007 dated July 11, 2007 submitted by Mr. John Kernahan, General Manager, Niagara Parks Commission, providing the Board with the Niagara Parks Police Service Second Quarter 2007 Report containing information relating to public complaints, use of force, discipline and arrests made by the Special Constables employed through the Niagara Parks Police, period April 1 to June 30, 2007.

130. **Annual Report – Exposure to Communicable Diseases**

The Board considered Service report 145/2007 dated July 9, 2007 providing the Board annually with information relevant to the exposure by Service members to communicable diseases including a summary of written procedures concerning occupational exposure to communicable diseases, the status of Service compliance with said procedures as well as a summary of the training provided to members, pursuant to Board By-law 253-2003.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the information be received.

Carried.

B. OTHER NEW BUSINESS

131. **Town of Niagara-on-the-Lake – Ontario Municipal Partnership Fund (OMPF) Inequities**

The Board considered a letter dated June 12, 2007, to Pam Gilroy, Regional Clerk, advising of a recommendation from Town Council with respect to funding inequities in the Ontario Municipal Partnership Fund (OMPF) and border security costs.

Chief Southall reported that a position paper relating to border security costs is being developed and will be submitted to the Board when completed.

Moved by: B. Smeaton
Seconded by: T. Shoalts

That the information be received.

Carried.

132. **NRPS 2006 Annual Report**

The Board considered Service report 151/2006 dated July 13, 2007 providing the Board with the 2006 Annual Report for the Niagara Regional Police Service which contains an overview of the Service's provision of community-based crime prevention initiatives, community patrol and criminal investigation services as well as information on crime analysis, calls for service, an overview of public complaints statistics and the cost of policing in Niagara in 2006.

Chief Southall recognized the efforts of Dr. Paul Divers for the production of the excellent and concise 2006 Annual Report for the Niagara Regional Police Service.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the information be received;

And further, that the 2006 Niagara Regional Police Service Annual Report be forwarded to Regional Council for information.

Carried.

133. **NRPS Uniform Patrol Vehicle Emergency Equipment – Light Bar & Controller Replacement Program**

The Board considered Service report 148/2007 dated July 16, 2007 providing the Board of the procurement and progress of the 2006 NRPS uniform patrol vehicle light bars and controller replacement four-year program begun to remedy the inefficiencies of the existing light bar system, and currently updated to reflect the recently approved *The Safer Roads for a Safer Ontario Act 2007* permitting the use of blue flashing lights on police vehicles, pursuant to Adequacy Standards, at an approximate cost of \$400.00 plus applicable taxes.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the information be received.

Carried.

134. **Purchasing – Annual Maintenance Contract – FileNet Canada Inc.**

The Board considered Service report 147/2007 dated July 16, 2007 requesting the Board approve the annual maintenance contract with FileNet Canada Inc. to maintain the FileNet system installed in 1999 in Central Records for the purpose of imaging and storage of paper occurrence reports, funding allocated in Central Records Maintenance Account 7413-1804.

Moved by: T. Shoalts
Seconded by: M. Woodhouse

That the Board approve the annual maintenance contract with FileNet Canada Inc. in the amount of \$38,643.72, funds allocated in Account 7413-1804 (Maintenance – Central Records).

Carried.

135. **NRPS Male Chorus – Financial Statement**

The Board considered Service report 140/2007 dated July 13, 2007 providing the Board with the NRPS Male Chorus 2006 expenditures and 2007 budget statement, as requested at the time of the 2007 funding approval from the Special Fund.

Moved by: L. Tufford
Seconded by: D. Martin

That the information be received.

Carried.

136. **Funding Request – YWCA Niagara Week Without Violence**

The Board considered Service report 139/07 dated July 5, 2007 requesting the Board approve a funding request to assist the YWCA *Week Without Violence* Steering Committee to convene the 2007 edition of the *Power of Being a Girl*, a multi-agency sponsorship of the week-long presentation to champion the cause of non-violence, disseminate information regarding the event and assist in coordinating/organizing the activities during the event scheduled for October 18, 2007.

Moved by: D. Martin
Seconded by: T. Shoalts

That the Board authorize a donation in the amount of \$500.00 from the Special Fund to assist the YWCA with the 2007 *The Power of Being a Girl* Conference scheduled for October 18, 2007.

Carried.

137. **Canadian Association of Police Boards (CAPB) - 2007 Conference Sponsorship**

The Board considered a memorandum from Deb Morton, Executive Director, dated July 16, 2007 providing the Board with a request from the Canadian Association of Police Boards to support the CAPB 18th Annual Meeting and Conference scheduled for August 18-20, 2007 in Calgary, Alberta.

Moved by: L. Tufford
Seconded by: D. Martin

That the Board authorize a donation in the amount of \$1,000.00 from the Special Fund to the Canadian Association of Police Boards (CAPB) in support of its 2007 Annual Meeting and Conference.

Carried.

138. **NRPS Variance Report – to June 30, 2007**

The Board considered Service report 152/2007, dated July 11, 2007, providing the Board with a financial overview and year-end forecast for both the Service and the Board to June 30, 2007.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the information be received.

Carried.

139. **NRPS Purchase of Service Identification Badges**

The Board considered Service report 150/2007 dated July 16, 2007 requesting the Board approve the purchase of Niagara Regional Police Service identification die-cast pocket badges for all sworn members as replacement for the inferior quality and unprofessional design configuration of the currently issued badge, and to enable a consistent source of supply for future issue to new members of the Service from the Sun Badge Company of Ontario, California.

Moved by: M. Woodhouse
Seconded by: B. Smeaton

That the Board approve the purchase and acquisition of new product replacement Niagara Regional Police Service (NRPS) identification pocket badges to include modification of the existing die to bear a larger identification number for all sworn members of the NRPS from the Sun Badge Company of Ontario, California.

Carried.

140. **2008 Budget – Timetable, Preparation Approach**

The Board considered Service report 153/07 dated July 24, 2007 requesting the Board approve the outlined 2008 NRPS budget timetable and preparation approach in a manner consistent with the budget strategy for Regional Departments, ensuring the delivery of Service budgets to the Region in accordance with the Council-approved timetable, keeping target dates flexible to accommodate changes to the Region's schedule, and maintaining a positive working relationship with the Region through communication of direction to both Service staff and the Regional CAO.

Moved by: D. Martin
Seconded by: L. Tufford

“That the Board:

- 1. Approve the timelines for completion and preparation of the capital and current budgets as outlined in this report;**
- 2. Approve the preparation of current and capital budgets for the Police Service utilizing a process that is parallel but separate from that of Regional Departments;**
- 3. Provide any additional direction regarding the 2008 Capital and Current Budget preparation to staff;**
- 4. Communicate formally with the Region with regard to the schedule of budget deliberation meetings and budget preparation approach for the Police Service.**

Carried.”

IN-CAMERA REPORTS

C.

157.

2007 **KPMG Financial Statements for the Year Ended December 31, 2006 - Final Management Letter**
At the Confidential meeting of the Niagara Police Services Board held on Thursday, June 28, 2007, the Board considered a letter dated June 6, 2007 from Ms. Janet L. Allan, Associate Partner, KPMG, enclosing the Financial Statements of the Niagara Regional Police Service for the year ended December 31, 2006 relative to the audit conducted by KPMG and the 2006 Final Audit Management Letter dated March 30, 2007.

The following motion was duly passed:

“That the Financial Statements of the Niagara Regional Police Service for the year ended December 31, 2006 be approved and accepted;

***And further, that the 2006 Final Audit Management Letter from KPMG be received;
And further, that the information be forwarded to the Region’s Audit Committee for its information;***

And further, that the information be reported back on the Public Agenda. Carried.”

Moved by: L. Tufford
Seconded by: T. Shoalts

That the information be received.

Carried.

C.

165.

2007 **Crisis Negotiation Console/Field Phone Communication System**
At the Confidential meeting of the Niagara Police Services Board held on Thursday, June 28, 2007, the Board considered Service report C.116/2007, dated June 5, 2007, requesting the Board approve the purchase of a Direct-Link 007 Series Crisis Response System from Enforcement Technology Inc. at a purchase price of \$24,919.39, plus applicable taxes, to enhance operability options in the Command Post and in isolated areas by being able to link to virtually all cell phone systems.

The following motion was duly passed:

“That the Board approve the purchase of a Direct-Link 007 Series Crisis Response System from Enforcement Technology Inc. at a purchase price of \$24,919.39, plus applicable taxes;

And further, that the Board’s decision be reported back on the Public Agenda. Carried.”

Moved by: L. Tufford
Seconded by: T. Shoalts

That the information be received.

Carried.

ADJOURNMENT

The meeting adjourned at 10:30 a.m.

Chairperson

Executive Director