



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

PUBLIC MEETING

Thursday, March 29, 2007

**Niagara Police Services Board
Board Room 4th Floor, 110 James Street, St. Catharines**

CALL TO ORDER

The Public Meeting of the Niagara Police Services Board commenced at 8:30 a.m.

ROLL CALL

MEMBERS PRESENT:

Mr. D. Martin, A/Chair
Mr. B. Bentley
Mr. T. Shoalts
Mr. B. Smeaton
Mr. L. Tufford
Mr. M. Woodhouse

OTHERS PRESENT:

Chief of Police W.E. Southall
A/Deputy Chief of Police G. Dagenais
Superintendent D. Kane, Emerg/Investigative Support Services
Inspector J. Matthews, Policing Standards
Inspector G. Skatfeld, Executive Services
Inspector B. Wright, Emergency Services
Inspector S. Kenney, Labour Relations
S/Sgt. S. McLean, Attendance Management
Sergeant J. Maggiolo, Executive Officer, Operations
Sergeant G. Hyatt, Forensics
P.C. S. Basilone, Media
P.C. T. Leppart, Forensics
Ms. M. George, A/Director, Business Services
Ms. L. DiDonato-DeChellis, A/Manager Finance
Mr. C. Fisher, Manager, Facilities, Fleet & Supply
Mr. S. Patterson, Fleet

Mr. W.B. McKaig, Board Solicitor (arrived at 9:30 a.m.)
Ms. D. Morton, Executive Director
Ms. S. Taylor, Executive Assistant

PRESENTATIONS:

Matthews and Wright Families (Item #49 only)

Ms. Janet Allan, CA, Partner, KPMG, LLP (Item #50 only)

NRPS 2007 Women's Championship Hockey Team:
P.C. Michelle Dywan
P.C. Val Hall
P.C. Carol Hanna
Rebecca Hyatt
Samantha Bylanski

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

48. **APPOINTMENT TO THE BOARD – Community Representative for the Regional Municipality of Niagara**

The Board considered a letter dated March 2, 2007 from Pam Gilroy, Regional Clerk, providing the Board with the decision of Regional Council respecting the appointment of the 2006-2010 Regional Community Representative to the Board being Mr. Todd Shoalts, Port Colborne.

A/Chair Martin welcomed Mr. Shoalts to the Board as he began his four-year term as the Community Representative appointed by the Regional Municipality of Niagara.

Moved by: B. Bentley
Seconded by: B. Smeaton

That the information be received.

Carried.

UNFINISHED BUSINESS

Elections of Chair and Vice-Chair

At the Public Meetings of the Niagara Police Services Board held on January 25 and February 22, 2007, respectively, the Board deferred the elections Chair and Vice Chair until the March 29th Board meeting pending confirmation on two appointments to the Police Services Board – one provincial and one citizen appointment.

1.
2007

Election of Chair

A/Chair Martin requested the Board defer the elections for Chair and Vice-Chair until the April 26 Board meeting as confirmation is imminent for the remaining provincial appointment to the Police Services Board.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the election of the Chair of the Niagara Police Services Board be deferred to the April 26, 2007 Board meeting.

Carried.

2.
2007

Election of Vice Chair

A/Chair Martin requested the Board defer the elections for Chair and Vice-Chair until the April Board meeting as confirmation is imminent for the remaining provincial appointment to the Police Services Board.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the election of the Vice Chair of the Niagara Police Services Board be deferred to the April 26, 2007 Board meeting.

Carried.

25.
2007

Board – 2007 Committee Representation

At the Public Meetings of the Niagara Police Services Board held on January 25 and February 22, 2007, respectively, the Board deferred consideration a memorandum dated January 10, 2007 from Deb Morton, Executive Director, requesting the Board's confirmation of membership on its various standing committees as outlined on the attached list.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the item be deferred to the April 26, 2007 meeting.

Carried.

PRESENTATION

49. **NRPS Promotions – Superintendents**

The Board was formally introduced to NRPS Superintendents Joseph J. Matthews and Robert J. Wright, newly promoted effective April 1, 2007.

Chief Southall introduced Superintendents Joseph Matthews and Robert Wright as the newest members of the Niagara Regional Police Service executive team. She stated the addition of both Superintendents will greatly assist and support the future of the Service.

A/Deputy Chief Garry Dagenais provided biographies of the Superintendents, outlining the numerous accomplishments and progression, both in-house and in the Niagara community. Superintendent Matthews will be assigned as the Superintendent of Executive Services in charge of Policy and Risk, Training, Video and Police Standards Units. Superintendent Wright will assume command of the Eastern Region with responsibility for policing operations in the City of Niagara Falls and the Towns of Niagara-on-the-Lake and Fort Erie.

Chief Southall then presented both Anna Lee Matthews and Sharon Wright with beautiful floral arrangements in recognition of their continued partnership support.

On behalf of the Board, A/Chair Martin thanked Superintendents Matthews and Wright for their contributions to the Service, and congratulated each officer on their most recent accomplishment.

Moved by: B. Smeaton
Seconded by: B. Bentley

That the presentations be received.

Carried.

71. **NRPS 2007 Women's Championship Hockey Team**

Chief Southall proudly introduced P.C. Michelle Dywan, P.C. Val Hall, P.C. Carol Hanna, Rebecca Hyatt and Samantha Belansky, representatives of the NRPS 2007 Women's Hockey Team, the championship team representing Niagara for the International Police Hockey Tournament held in Niagara on March 7/8, 2007. The NRPS team defeated teams from Hamilton, Halton and finally Durham Services. A plaque commemorating their successful tournament will be displayed at police headquarters.

On behalf of the team, P.C. Hanna thanked the Board for its financial support of the hockey legend, and noted the team is eager to continue its winning ways next year.

Moved by: B. Bentley
Seconded by: M. Woodhouse

That the presentations be received.

Carried.

50. **KPMG – 2006 Audit Overview**

The Board considered the Audit Planning Report for the year ending December 31, 2006 dated March 29, 2007 from Ms. Janet Allan, CA, Partner, KPMG, LLP, St. Catharines, who provided an overview of the audit procedures to be performed relative to the Service and the Board by KPMG in the discharge its audit responsibilities.

Ms. Allan was in attendance to address the Board, and highlighted the proposed audit plan for the Board's approval. Ms. Allan noted the process of the audit, the areas of concentration, specifically Page 4, *What has changed from last year*, the 2009 requirement for all capital assets to be recorded; Pages 5 and 6 outlining the responsibilities from the auditors including the letter of independence confirming that no other business is conducted with the Board, production of a totally unbiased report; the process of the audit looking at the controls, payroll, payments; Pages 8 and 9, Materiality, its focus, and Page 10, risks and their approach.

Member Woodhouse questioned materiality, Page 8, as correcting misstatements for year-end results. Ms. Allan explained that the auditors often identify differences in methods, misstatements, and encourage correction and report on the outcome, predominantly financial statement differences. She stated the auditors are also required to notify of any fraud discovered during an audit, and required to do certain fraud testings.

Ms. Allan continued with Page 14, Fees, assessed in accordance with the auditor's proposal document. She then asked if anything the auditors should check from the Board perspective, for example, expense reports that might require extended testing in any area.

A/Chair Martin noted that KPMG is also the auditor of record for the Region, and operates in concurrence with Regional policies.

Chief Southall queried the recording of capital assets of Service-occupied facilities. Ms. Allan answered that the assessment would involve any owned properties by the police, however, a Regional Committee is currently incorporating relative information on this subject.

Member Bentley questioned the disposition of capital asset sale funds. Ms. Allan responded that for accounting purposes, the sale is shown on police financial statements. The police situation is more complicated due to the facility-leasing factor.

Member Smeaton noted that the asset is shown to whoever owns the property, and that the Region owns the Service-occupied properties.

Ms. Allan indicated that KPMG will research this issue and prepare a report for the Board.

Member Woodhouse suggested that a formal acknowledgment be obtained showing that the Region owns all the assets as the registered landowner, to clearly define the landlord tenant relationship.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the information be received.

Carried.

51. **NRPS “Special Enforcement Unit” – Introduction**

The Board considered Service report 71/2007 dated March 19, 2007 providing the Board with the role and responsibilities of the new ‘Special Enforcement Unit’ (SEU), and outlining its success after the first two months of operation, mainly functioning as directed patrol and enforcement, and supporting the frontline as assistance in the maintenance of contractual minimum staffing levels.

Superintendent Wright was in attendance and conducted a power-point presentation of the SEU.

Chief Southall reported that Superintendent Wright had researched the concept which was implemented at the end of 2006 using the 20 recruits available through the support of the province and the 2006 *1,000 Officers Partnership* grant.

Superintendent Wright noted that to get the most benefit out of new officers available through the grant, he adapted a concept used by the Metro Division of the Los Angeles Police Department where 270 officers are used to provide operational flexibility to the 18 uniform divisions of the LAPD. Niagara’s SEU is based at a central location, smaller but comparable in scale.

“Special Enforcement Unit”:

The main purpose is flexibility, a central specialized enforcement team of officers, addressing traffic concerns and other enforcement issues. The flexibility is aimed at making a contribution to frontline staffing levels and reducing overtime in both Patrol Services and Support with a readily available Unit to meet sudden Service demands, e.g., a traffic fatality at shift change. As well, the use of this concept has eliminated a part-time Emergency Services position in Field Services.

The Unit is comprised of motivated officers who enjoy varied and flexible operational challenges. Further, the concept cycles officers into the Unit from other uniform districts as part of career development.

The Central Traffic Unit was dissolved, and as a start-up the 20-officer model uses at least two breath technicians on each shift. Further training will ensure all members will have specialized skills. The long-term goal is to staff the Unit with a Sergeant for each platoon, that is, two more Sergeants resulting in a 24-officer model.

During a typical day two consecutive shifts are used focusing on frontline deployment, directed patrol (traffic, beats, community concerns and/or operational exigencies), ultimately giving a core group of flexible people for deployment.

The Unit's successes to date include 1,800 Provincial Offences Notices with about 120 criminal arrests. Over 130 shifts in 2007 have been covered to date, saving about 1,200 hours of overtime.

Discussion:

- There are a number of qualified acting Sergeants who could be used as a replacement for a Sergeant to offset sick leave, or holiday annual leave, however, their first priority is to work the incident.

Chief Southall noted the focus of the Unit through the grant is to do proactive enforcement, which the Unit has been asked to monitor, rather than backfilling, and further, that the officers are older members, with the newer members from the grant to fill holes in the standard units. This Unit started as an incomplete, but was originally designed as a full unit.

Superintendent Wright said that there is no backfilling and any overtime costs would be purely operational.

- With reference to the increase in the number of Provincial Offences, Member Bentley requested that the number of cases lost due to the shortage of Justices of the Peace be made available to be used as support in requests to the province for more courtroom staffing.

Chief Southall replied that to date, traffic enforcement statistics are up by about 300% compared to 2006, and tallied as well, are any statistics for policing districts versus SEU enforcement. Losses are tracked by the POA Court Manager which are available in the annual reports of the Joint Board of Management for Niagara Area Courts. Chief Southall indicated she will provide a further report on statistics for the Board's information.

Moved by: L. Tufford
Seconded by: B. Bentley

That the information be received.

Carried.

MINUTES OF PREVIOUS MEETINGS

52. Minutes of the Public Board Meeting held Thursday, February 22, 2007.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the Minutes of the Public Board Meeting held Thursday, February 22, 2007 be adopted as circulated.

Carried.

REPORTS FROM THE BOARD CHAIRPERSON

A/Chair Martin reported the following:

Official Welcome to Board Member Todd Shoalts

Todd Shoalts was officially welcomed to the Police Services Board. The Region of Niagara has appointed Mr. Shoalts as its community representative on the Board for a 4-year term from March 2007 to November 2010. He was sworn in on March 7 and is now officially able to participate in all Board business.

Funeral of Constable Rob Gittings

The Board extended its deepest sympathy to the Gittings family on the loss of Constable Rob Gittings, an outstanding officer, husband and father to two children. The show of support from his fellow officers was very moving and the funeral service was an honourable tribute to his life that recognized his passion for policing. Members Bentley, Smeaton and Tufford were thanked for their attendance at the service, and expressing the Board's condolences to the family in their time of grief.

2007 NRPS Capital Budget – Long-Term Accommodations Strategy

Chief Southall and Deputy Chief Beaulieu and members of the Board attended Regional Council on March 1 to present the Service's 2007 Capital budget and provide additional information regarding police facilities. Following discussion and question by Council members, Regional Council approved the police capital budget including the NRPS facilities plan.

NRPS Recruit Swearing-In Ceremony

Chief Southall will be holding a swearing-in ceremony for 10 new Niagara Regional Police Service recruits who are presently completing their recruit training at the Ontario Police College. The ceremony will take place on Thursday, April 12 at 7:00 p.m. at Club Italia, Niagara Falls. Members Tufford and Shoalts will be attending on behalf of the Board.

Upcoming Police Board & Committee Meetings

- Licencing Committee – Thursday, April 12 at 8:30 a.m., PSB boardroom;
- Human Resources Committee – Thursday, April 12 at 9:30 a.m., PSB boardroom;
- Finance Committee – Tuesday, April 24 at 8:30 a.m., PSB boardroom;
- Next Board meeting – Thursday, April 26 at 8:30 a.m., PSB boardroom.

REPORTS FROM THE CHIEF OF POLICE

Chief Southall reported the following:

Welcome to Board Member Todd Shoalts

A warm welcome was extended to the newest Police Services Board Member Todd Shoalts, and anticipation of his input and participation during the course of his term.

Operational Statistics

Marijuana Growing Operations – Niagara Region

For the period January 1 through March 28, 2007:

Total estimated seized street value, \$2,340,700.

Compared to same period 2006: 698,000.

Indicating the positive effect of the Guns, Gangs & Grow Operations unit.

Homicides

For the period January 1 through March 28, 2007:

1 recorded homicide compared to 3, same period 2006.

Robberies – Niagara Region

For the period February 22 through March 28, 2007:

34 robberies;
8 cleared;
24 investigations ongoing with no arrests;
23.5% cleared this period (yearly average 44% based on the last five years.)

Traffic, Fatalities

For the period January 1 through March 28, 2007:

4, compared to 7 same period 2006.

Traffic, Serious Injuries

For the period January 1 through March 28, 2007:

6, compared to 5 same period 2006.

Counter-Terrorism Review

The Ministry of Community Safety and Correctional Services recently conducted an inspection of the Service to ensure policy is consistent with the Provincial Counter Terrorism Plan released in March 2003. The Plan includes guidelines on 149 service procedures and recommendations on 34 Board policies. Niagara, which the Ministry used as a 'pilot' inspection, was found to be in compliance with all provisions and no recommendations were forwarded. A number of Service members participated in the assessment, and the inspection team specifically commented on the professionalism of those involved.

Security Screening – Robert S.K. Welch Courthouse

The installation of additional screening and security measures at Robert S. K. Welch Courthouse commenced recently. The project will ultimately include the installation of walk-through metal detectors and hand-held wands to screen persons entering the courthouse. The Service is responsible under *The Police Services Act* for providing security at the courthouse, and it is anticipated that the new technologies will allow redistribution of resources currently dedicated to security practices. Chief Southall added that through the OACP, there may be potential provincial funding which will be aggressively requested.

Homicide Arrest

On March 4 the body of a 29-year-old adult female was discovered on the side of Seventh Avenue in Vineland. Investigation revealed that this matter was, in fact, Niagara's first homicide of the year. The Service's Major Crime Unit undertook the investigation and the following day, March 5, investigators arrested 55-year-old Wayne RYCZAK for First Degree Murder in relation to this event.

Industrial Accident

On March 13 a large crane at Weller Dry Docks toppled trapping the operator in the apparatus' control box. Unfortunately, rescue attempts were unsuccessful and the male sustained fatal injuries. Due to the nature of the equipment, the recovery process was somewhat challenging incurring overtime for scene protection. The Ministry of Labour continues to investigate the matter. Sympathies are extended to the family.

Veteran Police Officer Dies

After a courageous battle with leukemia, 44-year-old Constable Rob Gittings passed away on March 12. Constable Gittings was a 25-year veteran of the Service and was well known for his high level of compassion, commitment and integrity. A full police ceremonial funeral was held on March 16, and the Chief expressed her appreciation to those Board Members who were able to attend the event. As was aptly illustrated at the funeral, Constable Gittings was an extremely well respected officer whose loss is significant for the Service.

DEPUTATIONS

A. CONSENT AGENDA

53. **Special Investigations Unit (SIU) – 2005-2006 Annual Report**

The Board considered a letter dated February 1, 2007 from James L. Cornish, Director, SIU, providing the Special Investigations Unit's Annual Report for the fiscal year 2005-2006. (*Report on file in the Board office.*)

54. **Ontario Association of Police Services Boards**

The Board considered the OAPSB *Bulletin Board* dated February 2007 providing the Board with news of interest regarding police governance, highlighting both provincial and federal legislative initiatives.

Chief Southall noted the reference to the OPP facilities upgrading by the province for over \$50 million (Page 3). The Region may apply for an infrastructure grant with huge potential for funding at lower interest rates and longer amortization periods with respect to police facility needs. Member Bentley added that the targeting formula in the OMPF grant requires adjustment as there is no equalized funding provided at the municipal or regional levels. A/Chair Martin reported that those Ministers were approached at the 2006 Queen's Park Day and are fully aware of the funding inequities.

55. **Niagara Parks Police – 2006 Annual Report on Special Constables**

The Board considered Report 54/2007 dated March 5, 2007 submitted by Mr. John Kernahan, General Manager, Niagara Parks Commission, providing the Board with the Niagara Parks Police Service 2006 Annual Report containing information relative to the NPP organizational structure, and the 2006 statistics, comparisons and variance analyses, and 2006 goals and objectives review.

56. **Women's Place of South Niagara Inc.**

The Board considered a letter dated March 6, 2007 from Ruthann Brown, Executive Director, acknowledging the Board's recent contribution towards the Women's Place of South Niagara Inc.'s 2007 'Strike Out Violence' bowling tournament, a most successful fund raising effort.

57. **Special Fund – February 2007**

The Board considered Service report 57/2007 dated March 13, 2007 providing the Board with the activities within the Special Fund for the period of February 1 - 28, 2007.

Moved by: B. Bentley
Seconded by: T. Shoalts

That the information be received.

Carried.

NEW BUSINESS

58. 2007-2008 R.I.D.E. Grant Program Application

The Board considered Service report 58/2007 dated March 13, 2007 requesting the Board to authorize its Chair to execute the required R.I.D.E. Grant application, Schedule E, relevant to the 2007/2008 provincial grant.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the Board Chair be authorized to execute Schedule E to the 2007-2008 R.I.D.E. Grant Application, and forward same to the Ministry of Community Safety and Correctional Services.

Carried.

59. Facilities – #6 District Police Building, Port Colborne

The Board considered a letter dated March 12, 2007 from Peter Senese, Director of Community & Corporate Services/ Deputy Clerk, City of Port Colborne, to Pam Gilroy, Regional Clerk, providing the February 26, 2007 Resolution passed by the Council of the City of Port Colborne, confirming strong opposition to any proposal to close #6 District police building located in the City of Port Colborne.

A/Chair Martin reported that Regional Councillor Bob Saracino has requested to make a presentation in support of the status quo of the 6 District (Port Colborne) police building at the April 26 Board meeting.

Discussion ensued relating to the established process for the determination of the long-term policing facility strategy: the public's concerns should be heard without any erosion of the process. Public input was sought and received through the NRPS 2007 business plan process.

Member Woodhouse stated that absolutely the most important aspect is to stay the course. Each community has its own issues to control the outcome, and is entitled to that, however, the Board needs to reaffirm as a Board and Service that the process as outlined will be followed, with an unknown outcome, in a fair way, and without undue influence.

The Board suggested that a response be prepared as a letter outlining the predetermined process, i.e., the hiring of the cost-benefit consultant and subsequent the analysis, consideration of the operational recommendations including synopsis of current public input for the Board's decision, and the Board's decision as a recommendation to Regional Council for its consideration and approval.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the information be received;

And further, that the Board correspond with the City of Port Colborne reaffirming its commitment to the process established for the determination of the long-term policing facilities strategy.

Carried.

60. **Facilities - #8 District Police Building, Grimsby**

The Board considered a letter dated March 12, 2007 from Kathryn J. Vout, Town Clerk, Town of Grimsby, to Pam Gilroy, Regional Clerk, providing the March 5, 2007 Resolution passed by the Council of the Town of Grimsby, requesting that Regional Council provide adequate funding to update or replace the Grimsby detachment building.

Moved by: B. Bentley
Seconded by: L. Tufford

That the information be received.

Carried.

61. **Capital Project #PO0101 - Award of Quotation 2007-Q-14 - NRPS Dive Van Body**

The Board considered joint Service/Regional report 69/2007 dated March 15, 2007 requesting the Board approve the award of Quotation 2007-Q-14, Dive Van Body, Capital Project #PO0101, to Weldexperts Inc., New Lowell, Ontario, respecting the supply, delivery and installation of one (1) dive van unit specialty unit to transport and store equipment associated with the NRPS Dive Team, at a cost of \$53,137.00 plus applicable taxes.

Moved by: L. Tufford
Seconded by: B. Smeaton

That the Board approve the purchase of a manufactured Dive Van body unit from Weldexperts Inc., New Lowell, ON, at a cost of \$53,137.00 plus applicable taxes, funding from Capital Project #PO0101.

Carried.

62. **NRPS 2007 Vehicle Replacements**

The Board considered Service report 70/2007 dated March 14, 2007 requesting the Board approve the purchase of three replacement specialty utility vehicles required for the geographical challenges and operational needs of the Service, through the Police Co-operative Purchasing Group (PCPG), funding from Capital Project ZPO0701, Vehicles.

Mr. Sam Patterson, Fleet Manager, was in attendance to address the Board. In response to Member Bentley's concerns, he replied that the issue of diesel options for SUV's will be discussed in the alternative fuel area only by the PCPG group and the Service will endeavour to use diesel wherever possible.

Mr. Patterson also noted that Ford is the only manufacturer that offers a police package in the SUV style of vehicle.

Moved by: M. Woodhouse
Seconded by: L. Tufford

That the Board:

1. **Approve the purchase of one (1) Ford Expedition SSV 4WD from the Police Purchasing Cooperative Tender at a total cost of \$35,639 plus applicable taxes; and**
2. **Approve the purchase of two (2) Chevrolet Tahoe 4WD's from the Police Purchasing Cooperative Tender at a total cost of \$77,436 plus applicable taxes, funding from Capital Project ZPO0701.**

Carried.

63. **Initiation, Purchasing - Capital Project ZPO0506, Purchasing Capital Projects PO0409 & PO0605 – Voice Radio System Infrastructure & Equipment**

The Board considered Service report 72/2007 dated March 14, 2007 requesting the Board approve the initiation of Capital Project ZPO0506 to enable the outlined expenditures of electronic equipment with additional funding from previously initiated Capital Projects PO0409 and PO0605 from the sole source, Motorola Canada Limited, as the system vendor.

Member Bentley reported that the newly elected Regional Councillors as members of the Region's Corporate Services Committee require additional information regarding the NRPS tender process. Chief Southall responded that the NRPS process mirrors the Regional process. The use of sole source vendor for this Capital Project was approved at its initiation in 2004. Ms. George will be requested to supply a general report to accompany the original report for approval. In future, all Service reports will include the history or background on all capital projects. The Region will be requested to confirm if the fairness of pricing by a sole vendor is checked to answer Member Shoalt's question.

Moved by: L. Tufford
Seconded by: M. Woodhouse

That the Board approve the initiation of Capital Project #ZPO0506 and approve expenditures from that Capital Project as well as additional expenditures from previously initiated Capital Projects PO0409 and PO0605;

And further, that the Board support the Service's request to sole source additional voice radio system user equipment from the system vendor, Motorola Canada Limited, to maintain the integrity of the system through equipment compatibility;

And further, that the Board approves purchases of additional voice radio system user equipment in an amount not to exceed \$175,000.

Carried.

64. **Purchasing – Maintenance/Support Fees – Versadex Applications**

The Board considered Service report 64/2007 dated March 8, 2007 requesting the Board approve the payment of Invoice #0702-029 in the amount of \$103,110 plus applicable taxes to Versaterm for the annual Computer Aided Dispatch maintenance and support functions to maintain an operational CAD system, after-hour support and on-going software updates.

Moved by: L. Tufford
Seconded by: B. Bentley

That the Board approve the Maintenance/Support fees for Versadex applications from Versaterm, Invoice #0702-029 in the amount of \$103,110.00 plus applicable taxes, funds budgeted in the Information Systems account 7412-1804 Repair and Maintenance.

Carried.

65. **Funding Request - NRPS 2007 Tug-of-War Team**

The Board considered Service report 52/2007 dated February 15, 2007 requesting the Board consider a donation in the amount of \$300.00 from the Special Fund to the 2007 Tug-of-War Team of the Niagara Regional Police Service to offset expenses incurred in the preparation for the annual cross borders' tug-of-war with the Niagara Falls, N.Y., Police Department team to be held Saturday, May 12, 2007 at 3:00 p.m. at the Rainbow Bridge, Niagara Falls. (*Previous Board donations: 2004 \$250, 2005 \$300, 2006 \$250.*)

Chief Southall reported that the Tug-of-War event will be expanded this year with a celebration to unveil the new tartan chosen for the NRPS Pipes and Drums. This year's event will be dedicated to the memory of Constable Rob Gittings as a long-standing and ardent member of the team. Chief Southall invited all members of the Board to attend.

Moved by: B. Smeaton
Seconded by: B. Bentley

That the Board authorize a donation in the amount of \$300.00 from the Special Fund to offset expenses incurred by members of the NRPS for participation in the annual Tug-of-War.

Carried.

66. **Funding Request – 2007 Heart & Stroke Foundation Big Bike Event – St. Catharines**

The Board considered Service report 53/2007 dated February 14, 2007 requesting the Board approve a donation from the Special Fund in the amount of \$500.00 to the Heart and Stroke Foundation Big Bike for Stroke event on May 23, 2007 with a team of 29 NRPS members riding the Big Bike for donations during this notable event led by NRPS Constable Malcolm Scott as team captain. (*In 2006 the Board donated \$500.*)

Moved by: B. Smeaton
Seconded by: T. Shoalts

That the Board authorize a donation in the amount of \$500.00 from the Special Fund to the 2007 Heart and Stroke Foundation during the Big Bike event scheduled for May 23, 2007.

Carried.

67. **Annual Funding Request – NRPS Male Chorus**

The Board considered Service report 56/2006 dated March 14, 2007 requesting the Board consider the annual funding donation from the Special Fund to the Niagara Regional Police Male Chorus.

In response to the Board's request, Chief Southall will submit the financial statement of the Niagara Regional Police Male Chorus for the April 26 Board meeting.

Moved by: B. Smeaton
Seconded by: T. Shoalts

That \$3,500 from the Special Account be used to fund the operation of the Niagara Regional Police Service Male Chorus for the year 2007.

Carried.

68. **Sponsorship Request – 2007 Ontario Association of Crime Stoppers Conference**

The Board considered Service report dated March 14, 2007 requesting the Board provide Platinum Level sponsorship to the 2007 Ontario Crime Stoppers Conference in Niagara Falls, specifically the formal gala dinner on the evening of Saturday, June 17, for the approximate 200 delegates and dignitaries.

Chief Southall reported that with Member Woodhouse, she attended the Crime Stoppers 2006 conference, and is very supportive of the request. Member Woodhouse added that he is quite impressed with the degree of involvement and commitment of the participants in this effort, a great extension of policing that provides opportunity for citizens to participate with police.

Moved by: B. Smeaton
Seconded by: B. Bentley

That the Board approve a sponsorship in the amount of \$5,000.00 from the Special Fund to provide a Platinum Level sponsorship to the 2007 Ontario Crime Stoppers Conference in Niagara Falls June 13-17, 2007.

Carried.

69. **Ontario Association of Police Services Boards (OAPSB) – 45th Annual Conference – May 3-5, 2007**

The Board considered a memorandum dated March 21, 2007 from Deb Morton, Executive Director, providing the Board with notice from Mr. Dave Aspden, Secretary-Treasurer, Ontario Association of Police Services Boards, of the OAPSB's 45th Annual Meeting and Conference being held from May 3-5, 2007 in Owen Sound, Ontario, with the conference theme 'The Road Ahead'.

Moved by: L. Tufford
Seconded by: T. Shoalts

That the information be received;

And further, Board members are requested to advise the Executive Director if they wish to attend the Conference.

Carried.

70. **2006 NRPS Year-End Financial Operating Results – Updated**

The Board considered Service report 79-2007, amended, dated March 27, 2007 providing the Board with an amended 2006 year-end financial operating results, changed to reflect the '1,000 Officer' provincial grant accrual in the amount of \$348,866.

Chief Southall reported that the NRPS year-end calculations are subject to the date of book closing at the Region in order to use the 2006 surplus against the NRPS 2007 operating budget. The '1,000 Officer' grant accrual of \$348,866 will now show through the amendment to the 2006 year-end with placement in the Police Contingency Fund.

In response to Member Smeaton, Chief Southall reported that with the C.A.A., the NRPS and the Regional Public Health Unit have received funding from both the Board at \$50,000 and the Region for \$30,000 toward the 'Think and Drive' campaign. The concept was spearheaded in Niagara-on-the-Lake in late 2006 as a result of the high number of traffic fatalities occurring in the Town's rural areas, consistently among the highest in comparable southern Ontario regions. The Committee has been instructed to prepare a business plan to assist in the 'social marketing' initiative (Item #10.)

Moved by: B. Smeaton
Seconded by: M. Woodhouse

"That, subject to approval of Regional Council of the Consolidated Regional Year-End Transfer report, the Police Services Board approve the following:

1. **A transfer of the Accumulated Sick Leave Reserve Fund in the amount of \$288,859 representing the budgeted amount not expended in 2006 for retirement sick leave payouts;**
2. **The transfer of the net expenditure savings of \$41,398 from the Police Service Board cost centre to the Police Services Board Contingency Reserve;**

Budget allocation totaling \$1.929 million for one-time expenditures as follows:

3. **\$1,000,000 for the Special Investigations Task Force;**
4. **\$ 300,000 for the Job Evaluation Process;**
5. **\$ 250,000 for Attendance Management;**
6. **\$ 150,000 for the Drug Recognition Expert Training and Equipment;**
7. **\$ 100,000 for Proactive Recruiting Marketing Initiative;**
8. **\$ 40,000 for Intelligence;**
9. **\$ 39,000 for Project Tandem;**
10. **\$ 50,000 for the Social Marketing Initiative;**

Additional Transfer to Reserve Funds as follows:

11. **A transfer to the Police Contingency Reserve for the remaining net expenditure savings of approximately \$871,792.**

Carried."

ADJOURNMENT

The meeting adjourned at 10:05 a.m.

Chairperson

Executive Director