



REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICES BOARD

**PUBLIC MINUTES**

Thursday, July 27, 2006

Committee Room No. 1, City of St. Catharines  
50 Church Street, St. Catharines

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**CALL TO ORDER**

The Public Meeting of the Niagara Police Services Board commenced at 8:35 a.m.

**ROLL CALL**

MEMBERS PRESENT: Mr. L. Iggulden, Chair  
Mr. D. Martin, Vice Chair  
Mr. V. Badawey  
Mr. B. Smeaton  
Mr. L. Tufford  
Mr. M. Woodhouse

OTHERS PRESENT: Chief of Police W.E. Southall  
Deputy Chief of Police D. Moody, Field & Patrol Services  
Deputy Chief of Police G. Beaulieu, Ops Support & Business Services  
Superintendent D. Parrent, Field Services  
Inspector R. Coulis, Executive Services  
Inspector J. Matthews, Policing Standards  
Sergeant J. Maggiolo, Ex. Officer, Field & Patrol  
Sergeant M. McAllister, Issuer of Licences  
Mr. A. Gladwish, A/Director/Consultant, Information & Communication  
Technology  
Ms. M. George, A/Director, Business Services  
Ms. L. DiDonato-DeChellis, A/Manager Finance  
Ms. C. Berecz, Manager Communications  
Dr. P. Divers, Support Analyst  
  
Ms. D. Morton, Executive Director  
Ms. S. Taylor, Executive Assistant

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

Member Woodhouse declared an indirect conflict of interest with Item 133. *Second Chance Scholarship Foundation Inc.* as he is employed by Niagara College.

## MINUTES OF PREVIOUS MEETINGS

120. Minutes of the Public Board Meeting held Thursday, June 29, 2006.

Moved by: V. Badawey  
Seconded by: B. Smeaton

**That the Minutes of the Public Board Meeting held Thursday, June 29, 2006 be adopted as circulated.**

**Carried.**

## REPORTS FROM THE BOARD CHAIRPERSON

Chair Iggulden reported the following:

### *NRPS Recruit Swearing-In Ceremony*

Chief Southall will be holding a swearing-in ceremony for 23 new NRPS recruits who are presently completing their recruit training at the Ontario Police College. The ceremony will take place on Thursday, August 10 at 7:00 p.m. at the Brock Plaza Hotel in Niagara Falls. All board members are invited and encouraged to attend.

### *Canadian Association of Police Boards (CAPB) Conference*

The Canadian Association of Police Boards (CAPB) will hold its Annual Conference and General Meeting in Edmonton, Alberta, from August 16-19, and Members Bentley and Woodhouse along with the Board's Executive Director will be representing the Board at this event.

### *International Association of Transportation Regulators 2006 Conference*

The International Association of Transportation Regulators (IATR) will hold its Annual Conference in Seattle, Washington, from September 17-20. Members of the Board's Licencing Committee should contact the Executive Director if they wish to attend.

### *OAPSB/OACP ZONE 4 Meeting*

The Ontario Association of Police Services Boards (OAPSB) and the Ontario Association of Chiefs of Police (OACP) will hold its quarterly zone meeting in Halton Region on Tuesday, September 26.

### *Upcoming Committee/Board Meetings*

- Business Plan Steering Committee – Tuesday, August 1 at 9:00 a.m.;
- Licencing Committee – Thursday, August 10 at 8:30 a.m.;
- Human Resources Committee – Thursday, August 10, at 9:30 a.m.;
- Next Board Meeting – Thursday, August 24 at 8:30 a.m.

## REPORTS FROM THE CHIEF OF POLICE

Chief of Police Southall reported the following:

### *NRPS Recruit Graduation – Ontario Police College*

Chief Southall and Deputy Chief Moody will participate in the March Past to be held today, Thursday, July 27 at the Ontario Police College recruit graduation today at the Ontario Police College in Aylmer in recognition of the 23 newest NRPS recruits.

### *Federal Bureau of Investigation Director –*

Chief Southall, Deputy Chiefs Beaulieu and Moody were extremely fortunate to meet recently with FBI Director Robert S. Mueller in Toronto during the FBI National Academy Associates National Training Conference, the first FBI conference held outside of the United States. Other participants at the meeting included representatives from the RCMP, the OPP and the Toronto Police Service.

### *Homicide Statistics*

To date the current total remains at four, with previous years' to-date comparison for 2005 at 7, and year-end totals for 2005 at 14, 2004 at 7 and 2003 at 6.

### *Niagara Regional Police Pipes & Drums*

The Niagara Regional Police Service Pipes and Drums have recently enjoyed a tremendous level of success over the past month in various pipe band competitions throughout Ontario. The band has placed 1<sup>st</sup> in 3 consecutive competitions, including Georgetown Highland Games, the Canadian Championships and the Kincardine Highland Games. The band is a volunteer organization musically directed by Pipe Major David Goodall and Drum Sergeant Grahame Kirkwood.

### *Border Enforcement Heats Up*

During the course of a 3-day project on July 7-9, the NRPS partnered with the Canada Border Services Agency (CBSA) and the Provincial Weapons Enforcement Unit (PWEU), undertook the latest in a series of Niagara area international border joint enforcement initiatives conducting examinations of vehicles, vessels and individuals entering Canada at the Niagara international bridge crossings, as well as onboard international marine traffic. Special attention was paid to the identification of individuals with a documented history of criminal activity and associations attempting to enter Canada. High-risk travelers were referred to a progressive secondary examination focusing on firearms, offensive weapons and contraband items.

The Joint Project resulted in 224 vehicular examinations; 25 examinations of vessels; 121 individuals were refused entry into Canada based on criminality; 1 arrest for deportation proceedings; 8 Customs Act seizures, e.g. weapons, drugs and contraband liquor and 5 undeclared weapons. A number of properly declared handguns were also seized and temporarily held by CBSA pending return to the owners upon departure from Canada.

### *Special Olympians – Success in Brandon, Manitoba*

40 of our own Niagara athletes have qualified and attended the National Special Olympic Games held last week in Brandon, Manitoba at a cost of approximately \$40,000.

The 2005 Special Olympic Niagara Summer Games was of huge success for many reasons, one of which was a \$26,000 surplus which was presented to the athletes to assist in covering their expenses to the 2006 National competition. Additionally there was \$4,000 raised at the Annual Larry Maracle Special Olympic Barbecue held recently in Welland.

The Games resulted with Niagara winning the Gold in Softball and Silver in Soccer with several other medals awarded for various events.

*30<sup>th</sup> Anniversary for the NRPS Emergency Task Unit*

This year marks the 30th anniversary for E.T.U. in the Niagara Regional Police Service. The current E.T.U. members are tentatively planning an event on Saturday September 16 for present and past E.T.U. members, with more information on the event to follow.

*Niagara Falls Liquor Establishment Inspections*

A weekend long inspection of licenced establishments has wrapped up in Niagara Falls. Representatives from five different agencies, including NRPS, the Niagara Falls Fire Department, the Alcohol and Gaming Commission, Immigration Enforcement and Customs Intelligence, conducted compliance checks at 20 licensed establishments with 80 charges laid (25 charges were Alcohol and Gaming related) and 25 charges by the Niagara Falls Fire Department.

*Grow Op Statistics*

To date the street value of seized marijuana is estimated at \$4.5 million.

*Robbery Statistics*

For the period June 29 to July 27 there have been 14 robberies, a statistic which is being closely watched, and which mirrors the rising national statistics.

*2006 Traffic Fatalities*

The current traffic fatality statistics to date for 2006 stands at 20, compared to 18 for 2005. A traffic initiative focusing in the Niagara-on-the-Lake area will be launched August 1<sup>st</sup>.

*Crystal Meth Lab Danger*

Mr. Woodhouse commented on the recent events involving an explosion of a home in Peel Region on July 26<sup>th</sup> which was caused by a huge crystal meth lab. Most of these labs are only found following similar accidents, and the increase in robberies can be attributed in large part to the drug problem. He suggested the Service consider offering public rewards to assist in the physical identification of the labs. The public needs to have information on this subject. The educational aspect has to be aggressive, with a further benefit of helping to clean up neighbourhoods.

Chief Southall noted that the Ontario Police College has recently built a mock meth lab for training purposes, primarily focusing on the safety of officers. Chief Southall will discuss Mr. Woodhouse's suggestion with Executive Staff. She noted as well, that the Crime Stoppers' process would assist in this endeavour. From a provincial perspective, she advised that both the OACP and the Ministry of Community Safety and Correctional Services have been successful in having the drug Sudafed, a derivative, now available behind the counter and only at the customer's request.

Chair Iggulden requested a further report back to the Board addressing these issues and consideration of the establishment of a reward system.

**PRESENTATIONS**

**DEPUTATIONS**

**NEW BUSINESS**

**A. CONSENT AGENDA**

**121. Ministry of Community Safety and Correctional Services - 2005-06 R.I.D.E. Program**

The Board considered a letter dated June 16, 2006 from the Honourable Monte Kwinter, Minister of Community Safety and Correctional Services, providing the Board with a cheque in the amount of \$20,737.67 to cover the overtime or paid duty costs incurred by the Niagara Regional Police Service for the Reduce Impaired Driving Everywhere (R.I.D.E.) 2005-06 program.

**122. Regional Municipality of Niagara – CSC 8-2006 June 7, 2006**

The Board considered a letter dated June 16, 2006 from Pam Gilroy, Regional Clerk, providing the Board with the decisions of the Region's Corporate and Financial Services Committee that the following communications be received:

- CS 43-2006 (May 31, 2006) NRPS Variance Report to April 30, 2006;
- CS 44-2006 (May 31, 2006) Purchasing – Versadex Records Management System (RMS) Annual Maintenance Support – Period June 1, 2006 – May 31, 2007;
- CS 45-2006 (May 31, 2006) Novell Yearly Software Licence and Maintenance Upgrade Agreement.

**123. Niagara Parks Police – 2006 Second Quarter Report on Special Constables**

The Board considered a report 159/2006 dated July 10, 2006 from Chief Tim Berndt, Niagara Parks Police, providing the Board with information relating to complaints, use of force, discipline and arrests associated to the Special Constables employed through the Niagara Parks Police for the second quarter, period April 1 to June 30, 2006.

**124. Annual Report – Missing Persons**

The Board considered Service report 158/2006 dated July 17, 2006 providing the Board with information relating to the procedure compliance to prescribed regulations outlined in three General Orders and a Memorandum of Understanding with Search and Rescue Niagara (S.A.R.N.) regarding the investigations for missing persons and procedures for ground search in conjunction with emergency organizations, pursuant to Board By-law 218/247-2000.

**125. Special Fund – June 2006**

The Board considered Service report 156/2006 dated July 18, 2006 providing the Board with the activities within the Special Fund for the period of June 1-30, 2006.

Moved by: V. Badawey  
Seconded by: B. Smeaton

**That the information be received.**

**Carried.**

**OTHER BUSINESS**

126. **NRPS 2005 Annual Report**

The Board considered Service report 155/2006 dated July 17, 2006 providing the Board with the 2005 Annual Report for the Niagara Regional Police Service which contains an overview of the Service's provision of community-based crime prevention initiatives, community patrol and criminal investigation services as well as information on crime analysis, calls for service, an overview of public complaints statistics and the cost of policing in Niagara in 2005.

Chief Southall recognized Dr. Divers for his excellent job in the preparation of the Annual Report.

Moved by: B. Smeaton  
Seconded by: L. Tufford

**That the information be received;**

**And further, that the 2005 Niagara Regional Police Service Annual Report be forwarded to Regional Council for information.**

**Carried.**

127. **NRPS 2007-2009 Business Plan**

The Board considered Service report 152/2006 dated July 12, 2006 providing the Board with information relative to the formation of the board's 2007 – 2009 Business Plan including the structure of the Steering and Working Committees to develop a strategic plan providing for quantitative and qualitative performance objectives and indicators relating to community-based crime prevention initiatives, community patrol and criminal investigation; community satisfaction with police service; emergency calls for service; crime and clearance rates for violent crime and property crime; youth crime and clearance rates; police assistance to victims of crime and revictimization rates; road safety; information technology; police facilities and resource planning.

Member Badawey stated that it was prudent to include all municipalities with police detachments as part of the business planning process. Member Tufford said the public forums should be used to educate the public for their understanding and support. Member Smeaton concurred with comments made and encouraged the Board and Service to include traffic safety initiatives as a key priority.

Moved by: V. Badawey  
Seconded by: L. Tufford

**That the information be received;**

**And further, that the Business Planning forums include Port Colborne, Fort Erie and Grimsby.**

**Carried.**

128. **Capital Project ZPO0606 Initiation – IT Equipment Replacement**

The Board considered Service report 140-.2006 dated July 14, 2006 requesting the Board approve the initiative of funds for the Capital Levy Account – IT Equipment Replacement Project ZPO0606, allocating funds of up to \$500,000 for the purchase of desktop and laptop computers and monitors, pursuant to the four-year replacement schedule as followed by both the Service and the Region.

Moved by: D. Martin  
Seconded by: M. Woodhouse

**That the Board approve:**

1. **The initiation of Project ZPO0606, IT Equipment Replacement with a capital expenditure budget of up to \$500,000;**
2. **Financing for the project to consist of Police Capital Levy approval of up to \$500,000;**
3. **Approval to purchase from HP Canada the hardware listed in the attached quotes in the amount of \$292,340.50 plus applicable taxes from funds allocated in ZPO0606 IT Equipment Replacement.**

**Carried.**

129. **NRPS Variance Report – to June 30, 2006**

The Board considered Service report 160/2006 dated July 19, 2006 providing the Board with a financial overview and forecast for both the Service and the board to June 30, 2006.

Chief Southall reported that the 2006 budget to date shows no significant areas of concern at this time.

Moved by: D. Martin  
Seconded by: V. Badawey

**That the information be received.**

**Carried.**

130. **NRPS 2007 Budget Timetable, Preparation Approach**

The Board considered Service report 154/2006 dated July 16, 2006 requesting the Board approve the proposed timetable for completion and preparation of the capital and current 2007 budgets using a parallel process to the Region, and to communicate to the Region the schedule of budget deliberation meetings and preparation approach.

Moved by: V. Badawey  
Seconded by: D. Martin

**That the Board:**

1. **Approve the timelines for completion and preparation of the capital and current budgets as outlined in this report;**
2. **Approve the preparation of current and capital budgets for the Police Service utilizing**

a process that is parallel but separate from that of Regional Departments;

3. Provide any additional direction regarding the 2007 Capital and Current Budget preparation to staff;
4. Communicate formally to the Region with regard to the schedule of budget deliberation meetings and budget preparation approach for the Police Service.

**Carried.**

131. **Blue Roof Light Initiative – Police Vehicle Conspicuity Enhancements – Regional Municipality of Peel Police Services Board**

The Board considered a letter dated June 28, 2006 from Emil v. Kolb, chair, Regional Municipality of Peel Police Services Board, to the Honourable Monte Kwinter, Minister of Community Safety and Correctional Services, advising of the Peel Board's request that the Ministry implement the standardized use of blue and red lights on roof-top light bars to clearly identify police vehicles on all police vehicles in Ontario.

Deputy Chief Beaulieu reported that the recently approved replacement light bars for the NRPS patrol vehicles could be changed to reflect a new standardized coloured light scheme with minimal cost.

Moved by:	V. Badawey
Seconded by:	M. Woodhouse

**That the information be received.**

**Carried.**

132. **KPMG Audit Report – 2005 Year-End Audit Special Fund**

The Board considered a letter dated March 7, 2006 from KPMG LLP providing the Board with the confirmation of the annual audit of the Board's Special Fund for the year ending December 31, 2005.

Moved by:	D. Martin
Seconded by:	L. Tufford

**That the information be received.**

**Carried.**

*Member Woodhouse declared an indirect conflict of interest in the following item, and therefore, did not participate in the discussion or voting.*

133. **Second Chance Scholarship Foundation Inc.**

The Board considered a letter dated July 10, 2006 from Rick gosling, President, *Second Chance Scholarship Foundation Inc.*, providing the Board Chair with the opportunity to participate in the charitable institution's annual fundraising event, *Dinner with the Judges Gala Dinner*, on Thursday, September 21, 2006, in Toronto, to assist young persons who have been involved in the criminal justice system showing a desire to change their lifestyle and a desire to continue their education by attending a recognized post secondary institution.

Moved by: D. Martin  
Seconded by: L. Tufford

**That the information be received.**

**Carried.**

134. **Ontario Association of Police Services Boards**

The Board considered a notice received June 21, 2006 from the Ontario Association of Police Services Boards announcing its annual Labour Relations Seminar, *"It's the Board's Role" Section 10 Board Governance Training Seminar*, to be held September 21 and 22, 2006 in Richmond Hill.

Moved by: D. Martin  
Seconded by: L. Tufford

**That any member contact the Board's Executive Director if planning to attend the 2006 OAPSB Labour Relations Seminar.**

**Carried.**

135. **KPMG Audit Financial Report – Niagara Regional Police Service/Board**

The Board considered Financial Statements prepared by KPMG LLP, St. Catharines, of the Niagara Regional Police Service for the year ending December 31, 2005.

Chair Iggulden noted that the completed audit for the year 2005 was considered last month with review of the statements completed in detail with a few amendments. The changes are satisfactory. The Service ended 2005 with expenditure savings of \$2.9 million due to discretionary spending pulled back in view of overtime costs, and at that time, it was too late to spend discretionary spending late in the year, attributing to savings in all areas. Expected retirements did not occur and thus, no termination payouts were required. The use of benefits was down. The savings were approved to various reserve funds, all allocated to be used in 2006. The Service experienced savings in 2003, 2004 and 2005 – clearly indicative of the successful philosophy of the Board and Service management to spend only when clearly aligned on budget. Chair Iggulden added that the Chief and management staff should be congratulated for their efforts.

Moved by: D. Martin  
Seconded by: M. Woodhouse

**That the Board approve the Financial Statements of the Niagara Regional Police Service for the year ended December 31, 2005 as amended;**

**And further, that the 2005 Final Audit Management Letter – Police Items from KPMG be received;**

**And further, that the information be forwarded to the Region’s Audit Committee for its information.**

**Carried.**

136. **S.T.E.E.P. Reserve Allocation**

Chief Southall requested verbally that the Board approve an allocation in the amount of \$88,000 from the 2005 S.T.E.E.P. reserve to the NRPS Central Traffic Unit to assist in forthcoming traffic initiatives.

Moved by: B. Smeaton  
Seconded by: V. Badawey

**That the Board approve the allocation of the S.T.E.E.P. Reserve \$88,000 to the Central Traffic Unit program Operating budget to provide funding for the Regional Project Lifesaver Traffic Plan.**

**Carried.**

**ADJOURNMENT**

The meeting adjourned at 9:30 a.m.

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Chairperson

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Executive Director