



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

PUBLIC MINUTES

Friday, May 26, 2006

**Committee Room No. 1, City of St. Catharines
50 Church Street, St. Catharines**

CALL TO ORDER

The Public Meeting of the Niagara Police Services Board commenced at 8:37 a.m.

ROLL CALL

MEMBERS PRESENT:

Mr. L. Iggulden, Chair
Mr. D. Martin, Vice Chair
Mr. B. Badawey
Mr. B. Bentley
Mr. B. Smeaton
Mr. L. Tufford (arrived at 8:40 a.m.)

OTHERS PRESENT:

Chief of Police W.E. Southall
Deputy Chief of Police D. Moody
Deputy Chief of Police G. Beaulieu
A/Superintendent B. Wright, Field
Inspector S. Kenney, Labour Relations
Sergeant M. McAllister, Issuer of Licences
Mr. A. Gladwish, Director/Consultant, Information & Communication
Technology
Ms. M. Alexander, Manager, Human Resources
Ms. D. Stevenson, Manager, IS
Ms. C. Berecz, Manager, Communications
Ms. L. DiDonato-DeChellis, A/Manager Finance

Ms. D. Morton, Executive Director
Ms. S. Taylor, Executive Assistant

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETINGS

86. Minutes of the Public Board Meeting held Thursday, April 27, 2006.

Moved by: V. Badawey
Seconded by: B. Bentley

That the Minutes of the Public Board Meeting held Thursday, April 27, 2006 be adopted as circulated.

Carried.

REPORTS FROM THE BOARD CHAIRPERSON

Chair Iggulden reported the following:

OAPSB Conference

The Board's Executive Director attended the 44th Annual Conference and Meeting of the Ontario Association of Police Services Boards held in Burlington on May 4-6, 2006. The program theme was '*Managing Crisis: Future Solutions Now*', and the agenda included presentations from a number of prominent politicians and individuals from the police community. Delegates were present from across the province and much of the value of the conference was acquired through discussion groups, workshops and informal discussions held during social events.

NRPS Annual Awards Ceremony

On May 24 the Police Services Board members and staff attended along with the Service and the Association at the Niagara Regional Police Annual Awards Ceremony held at Club Italia in Niagara Falls. This important evening recognized citizens, police officers and civilians for outstanding police work or exemplary service to the community, and the Board was delighted to be a part of the ceremonies.

OAPSB 'Queen's Park Day'

On May 30 Vice Chair Doug Martin will be representing the Board at the OAPSB 'Queen's Park Day' at the legislature in Toronto. This is a full-day 'lobby' event where Chairs and/or Vice Chairs of Police Services Board across Ontario will gather to promote the OAPSB as a stakeholder and to request the provincial government address key policing issues.

Auxiliary Graduation Ceremony

On June 1 the Board will attend the NRPS Auxiliary Recruit Graduation Ceremony to welcome 12 new auxiliary officers to the Service. The event will be held at 7:30 p.m. in the Regional Council Chambers and Vice Chair Martin will bring greetings on behalf of the Board.

Next Board Meeting

The next Board meeting will be held on Thursday, June 29, and is scheduled to reconvene in the regular boardroom at 110 James Street, however, the location will be confirmed at a later date.

Upcoming Committee Meetings

- Human Resources Committee – June 8 at 9:30 a.m., Chief's boardroom;
- Licencing Committee – June 15 at 8:30 a.m, Chief's boardroom;
- Finance Committee – June 27 at 8:30 a.m., PSB boardroom.

REPORTS FROM THE CHIEF OF POLICE

Chief of Police Southall reported the following:

NRPS Annual Awards Ceremony

The Chief thanked the Board for its support and attendance at the Service's annual Awards ceremony on May 24.

2006 Homicide Stats

Statistics show the current total (at May 26) at 3 compared to 7 for the same period 2005.

'Memories Burning Bright' – Bike Ride to Remember

On May 7 approximately 25 members of various police services in southern Ontario led by the Niagara Regional Police Service participated in the 'Memories Burning Bright – Bike Ride To Remember', as part of the annual memorial service at the Ontario Police Memorial site at Queen's Park Crescent, Toronto. At this site officers from across Ontario remembered officers who have died in the line of duty including six from Niagara, and recognized the tremendous sacrifice police officers and their families endure to keep our communities safe.

Ontario Association of Chiefs of Police Honours Outstanding Traffic Safety Achievements

The OACP has announced Constable Alvin Penner #6434 of the Niagara Regional Police Service would be receiving the 2006 OACP Traffic Safety Initiative of the Year Award for his dedication to promoting traffic safety in the Niagara Region. The presentation will be made at the OACP's Annual Conference to be held in Hamilton in June 2006.

Emergency Measures Preparedness Drill Mock Scenario

On May 18 the Police Service and the District School Board of Niagara conducted a joint, mock emergency evacuation of Lakeport Secondary School, Eden Secondary School, and the Lifetime Learning Centre. The Service conducted a large scale Emergency Task Unit training exercise involving the emergency evacuation of over 1,400 individuals. The mock scenario was based on the detection of armed intruders in a populated facility. Several students involved in the school's Militia co-op program with the Lincoln and Welland Regiment acting as role players during the exercise. The police responded according to established protocols as if the incident were a real event. The exercise took place in St. Catharines and lasted for approximately 2 hours.

Chief Southall emphasized that these types of training exercise are very important to not only the emergency services, but also to students and staff at large facilities. Pro-active and authentic training scenarios are vital to success of a safer community. The Chief congratulated both Inspector Wright and the District School Board of Niagara for their participation in the exercise in a progressive effort to provide added safety to students and schools.

Niagara Regional Police Tug-O-War Team to Defend Championship Title

The Niagara Regional Police Tug-O-War Team had plans to defend their championship title on the Rainbow Bridge, Niagara Falls as they pulled against an American team from the Niagara County Sheriffs Department but lost in a very exciting battle. The International Police Tug-O-War has been a tradition for over 35 years. The NRPS team is comprised of 23 members from the Service plus members from the Niagara Parks Police and the Niagara Detention Centre.

'Safe Summer 2006' Program Set To Launch

On May 15 the Service in partnership with local high schools and students officially launched the 4th Annual 2006 'Safe Summer' Program, as a continuance of the student /police relationship that was successfully fostered in 2005. The objective of the program is to enhance community safety by deterring the unlawful consumption of alcohol and deterring the risky behaviour that can accompany that consumption. The emphasis of the program will focus on the activities of the Region's young citizens, particularly high school aged youth.

POLICE WEEK 2006 Celebrations – May 15 – 21

National Police week serves as a time for reflection on the role of police within our communities, and presents an ideal opportunity to showcase those organizations that support law enforcement agencies within the Niagara Region, with the ultimate goal of making our community a safer place to live. This year's theme is "Safer Communities – Police & Communities Working Together." The official kick-off to the week commenced on Monday, May 15 at the St. Catharines Market Square with the focus "Police/Community Partners" whereby members of the community that support policing through various partnerships attend and provide informative details about their organizations. Organizations such as Block Parents, Canada Border Services, Ministry of Natural Resources, etc., along with members from all the area's police agencies, including the NRPS recruiting unit, were in attendance.

May 17 was "Emergency Services Day" when organizations such as the St. Catharines Fire Department, the Emergency Medical Services, and members of all the Region's police services, including the NRPS Emergency Services Unit were in attendance.

Sergeant Deb Beaulieu reported that the week was a great success based on the positive feedback and thanked all participating agencies for their involvement in this partnership of information sharing and making our community a safer place to live.

Another event included Constable Matt King surviving his 72-hour "Locked in a Cruiser" marathon for the United Way. Cst. King was suspended over the parking lot of the Tim Horton's at the Westlake Plaza on Lake Street in St. Catharines during that period and raised a considerable amount of money for United Way.

Operations –Robberies and Traffic Fatalities

Statistics for 2006:

Robberies.....16 (April 26 – May 24);
(9 charges, 5 solved, 11 ongoing);

Fatalities.....11 (4 same period 2005)

2006 'Drive Safe' Program – Mock Crash

On May 9 the NRPS launched the spring 2006 "Drive Safe" program. This year the Service in conjunction with the City of St. Catharines Fire Services, Niagara Emergency Medical Services, C.A.A. Niagara, and Dart's Funeral Home will be vividly demonstrating the impact of drinking and driving on our community. A mock car crash occurred in front of St. Francis School on Lakeport Road, St. Catharines that demonstrated the cooperative efforts of the police, fire services, and paramedics in initial crash scene investigations. From there the focus of the event showed police handling of impaired driving investigations, and had demonstrations of the administration of an Intoxilyzer test in St. Francis School. The event involved student actors taking on the roles of injured parties, and the role of an impaired driver. C.A.A. Niagara supplied vehicles for the exercise The Niagara Regional Police Drive Safe program began five years ago after the police became concerned about a general lack of understanding in our schools about the rules of the road, and impaired driving. The program involves members of the Niagara Regional Police speaking to students and adults from grades 7 and up. In 2005 the highly acclaimed program was presented to 30 schools and over 8,400 people across the Niagara Region.

PRESENTATIONS

DEPUTATIONS

NEW BUSINESS

A. CONSENT AGENDA

87. **Canadian Association of Police Boards**

The Board considered the *CAPB National* dated May 2006 providing the Board with the message from the President, Lynne Kennedy, as well as national and provincial news of interest to Police Boards.

Future Action: The Board requested a 'Niagara' replication of the 2005 Ottawa Police Service Workforce Census, Page 7 of the *CAPB National*.

88. **FBI National Academy Associates**

The Board considered a letter dated May 8, 2006 from Kim Derry, Deputy Chief of Police and FBINAA 2006 Conference Chair, acknowledging the Board's financial support and providing an invitation to Chair Iggulden to join the conference delegates and members of the Toronto Police Services Board at the opening function of the Conference on July 16.

89. **Brock University Campus Security Services – 2006 First Quarter Report on Special Constables**

The Board considered a report 97/2006 dated April 28, 2006 from Mr. Steven Pillar, Vice President, Finance and Administration, Brock University, providing the Board with information relating to complaints, use of force, discipline and arrests associated to the Special Constables employed through Brock University Campus Security Service for the first quarter, period January 1 to March 31, 2006.

90. **Regional Municipality of Niagara – CSC 6-2006 May 4, 2006**

The Board considered a letter dated May 5, 2006 from Pam Gilroy, Regional Clerk, providing the Board with the decisions of the Region's Corporate and Financial Services Committee that the following communications be received and approved:

CS 33-2006 (April 5, 2006) Facilities – Capital Project PO 0416 – Long-Term Accommodation Plan – Consultant Selection;

CS 34-2006 (April 5, 2006) Facilities – 110 James Street Project, St. Catharines – Management, Spatial Planning;

CS 35-2006 (April 5, 2006) Purchasing – eJust Systems Maintenance Agreement.

91. **Quarterly Report – Policing Standards Unit – Administration of the Public Complaints System**

The Board considered Service report 100/2006 dated May 10, 2006 providing the Board with information relating to the investigations of alleged police misconduct reported by members of the public for the first quarter, period January 1 through March 31, 2006, and a statistical yearly comparison, pursuant to Board By-law 173-1997.

92. **Semi-Annual Report – Disclosure of Secondary Activities**

The Board considered Service report 99/2006 dated May 3, 2006 providing the Board with statistical information relative to those members who undertake secondary activities unrelated to their employment with the Service, period December 16, 2005 through May 31, 2006, pursuant to Board By-law 150-1995.

93. **Annual Report – Property Offences**

The Board considered Service report 96/2006 dated May 3, 2006 providing the Board with information relating to the procedural compliance to prescribed regulations regarding the investigations of property offences by Service members, status of compliance with said regulations, and a summary of crime prevention initiatives for property crime, pursuant to Board By-law 222-2000.

94. **Annual Report – Charitable Donations**

The Board considered Service report 95/2006 dated May 3, 2006 providing the Board with the listing of all charitable donations made in the previous year from the Special Fund, pursuant to Board By-law 190-2000.

95. **Special Fund – April 2006**

The Board considered Service report 113/2006 dated May 16, 2006 providing the Board with the activities within the Special Fund for the period of April 1-30, 2006.

Moved by: B. Smeaton
Seconded by: L. Tufford

That the information be received.

Carried.

OTHER BUSINESS

96. **NRPS Variance Report – to March 31, 2006**

The Board considered Service report 94/2006 dated April 25, 2006 providing the Board with a financial overview and forecast for both the Service and the Board of the first quarter of 2006. *(Referred to the Board for information by the Finance Committee at its May 24 meeting.)*

Moved by: D. Martin
Seconded by: B. Bentley

That the information be received.

Carried.

97. **Versaterm Agreement Amendment – Additional Software Licences, Purchase of Panasonic Laptops, Mounts & Card Readers - Niagara Parks Police**

The Board considered Service report 110/2006 dated May 12, 2006 requesting the Board approve the attached agreement as formal documentation and expenditures associated to maintain Niagara Parks Police access to the NRPS Versaterm CAD and RMS applications by providing the licences and components required for the current configuration of Versadex, and the purchase of the required Panasonic laptops and mounts, with costs estimated to be \$40,083.25 plus freight and applicable taxes, to be recovered from Niagara Parks Police. *(Referred to the Board for consideration by the Finance Committee at its May 24 meeting.)*

Moved by: D. Martin
Seconded by: L. Tufford

That the Board approve:

1. **The execution of the attached Agreement Amendment No. 1 by the Board for six additional licences for Niagara Parks Police;**
2. **Purchase of five (5) Panasonic CF29 laptops and five PMT (Precision Mount Technologies) mounts, card readers and cabling, all costs to be recovered from Niagara Parks Police.**

Carried.

98. **Purchasing – Versadex Records Management System (RMS) – Annual Maintenance Support – Period June 1, 2006 – May 31, 2007**

The Board considered Service report 108/2006 dated May 9, 2006 requesting the Board approve the payment of the Versaterm invoice for the annual Records Management System maintenance and support including licencing for components, subsequent to the original 2005 contract which stipulates the billing to commence 90 days after the February 12, 2006 go-live for the RMS component. *(Referred to the Board for consideration by the Finance Committee at its May 24 meeting.)*

Moved by: V. Badawey
Seconded by: B. Bentley

That the Board approve the maintenance/support fees for Versadex applications from Versaterm in the amount of \$140,538 plus applicable taxes, with funding allocated in the Information systems account 7412-1804, Repair and Maintenance.

Carried.

99. **Purchasing – Novell Yearly Software Licence & Maintenance Upgrade Agreement**
The Board considered Service report 109/2006 dated May 15, 2006 requesting the Board approve the purchase of the annual Novell Software agreement to maintain the efficient working network of servers and individual personal computers for legal requirements, software maintenance and support, with budgeted funding. (*Referred to the Board for consideration by the Finance Committee at its May 24 meeting.*)

Moved by: D. Martin
Seconded by: L. Tufford

That the Board approve the purchase of yearly maintenance fees from Novell with funding allocated in the Information Systems account, Repair and Maintenance 7412-1804, in the amount of \$66,699 plus applicable taxes.

Carried.

100. **Donation – Niagara Region Police Association 2006 Charity Golf Tournament**
The Board considered a memorandum dated May 16, 2006 from Deb Morton, Executive Director, providing the Board with a letter from Ms. Linda McMullen, Tournament Coordinator, NRPA, requesting a donation to the 7th Annual Niagara Region Police Association for the 'Bic-Light' charity golf tournament. (*Referred to the Board for consideration by the Finance Committee at its May 24 meeting.*)

Moved by: V. Badawey
Seconded by: B. Smeaton

That the information be received;

And further, that the Board authorize a donation in the amount of \$150.00 from the Special Fund to the Niagara Region Police Association in support of the 'Bic-Light' Charity Golf Tournament.

Carried.

101. **Niagara Region – Year-End Results & Final Report on Required Transfers for the Year Ended December 31, 2005 – Current Operations**
The Board considered a letter dated April 14, 2006 from Pam Gilroy, Regional Clerk, providing the Board with the decisions of the April 13 Corporate Services Committee that the following communication be received and approved with the following recommendation:

Bullet 10 – the Niagara Regional Police 2005 surplus of \$2.95 million be used to transfer

- i. \$438,964 to the Police Sick Leave reserve;*
- ii. \$62,601 to a new Police Services Board Contingency reserve;*
- iii. \$1.124 million to the Year-end Transfer reserve to fund one time Police initiatives in 2006, and*
- iv. the remainder of approximately \$1.324 million be transferred to the Police Contingency reserve*

as per the request of the Police Services Board on February 23, 2006.

(Referred to the Board for information by the Finance Committee at its May 24 meeting.)

Moved by: D. Martin
Seconded by: B. Bentley

That the information be received.

Carried.

102. **NRPS Variance Report – to April 30, 2006**

The Board considered Service report 116/2006 dated May 16, 2006 providing the Board with a financial overview and forecast for both the Service and the Board for the first four months ending April 30, 2006. (*Referred to the Board for information by the Finance Committee at its May 24 meeting.*)

Chief Southall will also provide information regarding Transfer – Reserve Fund – Benefit Liabilities - which in the March report was shown as almost \$2.5 million and the reference disappears in the April report.

Moved by: D. Martin
Seconded by: B. Bentley

That the information be received.

Carried.

103. **NRPS Sponsorship – Canadian Sponsorship Request - 2006 Canadian Association of Police Educators Conference**

The Board considered Service report 117/2006 dated May 20, 2006 requesting the Board approve financial support from the Special Fund to assist the Service to host in partnership with Niagara College and the Ontario Police College the 2006 Canadian Association of Police Educators Conference to be held June 11 – 15, 2006 at the Sheraton on the Falls. (*Referred to the Board for consideration by the Finance Committee at its May 24 meeting.*)

Moved by: B. Smeaton
Seconded by: L. Tufford

That the Board donate \$2,500 from the Special Fund as a ‘Silver Sponsorship’ for the upcoming 2006 Canadian Association of Police Educators Conference being hosted by the Niagara Regional Police Service (Training Unit) in partnership with Niagara College and the Ontario Police College.

Carried.

MEMBER’S COMMENTS

104. **2006 West Niagara Heart & Stroke Big Bike Event**

Member Bentley thanked all the 29 Service members who participated in the successful May 18 fundraiser for the Heart and Stroke Association held in Grimsby.

ADJOURNMENT

The meeting adjourned at 9:02 a.m.

Chairperson

Executive Director