



**BY-LAW NO. 201 - 2000**

**A BY-LAW RESPECTING  
JOINT FORCES OPERATIONS  
(LE-009)**

**1. PREAMBLE**

- 1.1 WHEREAS subsection 31(1) of the *Police Services Act* provides that a Board is responsible for the provision of police services and for law enforcement and crime prevention in the municipality and shall:
- b. generally determine after consultation with the Chief of Police, objectives and priorities with respect to police service in the municipality;
  - c. establish priorities for the effective management of the police service, and
  - e. direct the Chief of Police and monitor his or her performance;
- 1.2 AND whereas subsection 31(6) of the *Police Services Act* provides that the Board may, by by-law, make rules for the effective management of the police service;
- 1.3 AND whereas O. Reg. 3/99 prescribes standards for adequacy and effectiveness of police services;
- 1.4 AND whereas subsection 13(1)(b) of O. Reg. 3/99 requires the Chief of Police to establish procedures and processes in respect of joint forces operations;
- 1.5 AND whereas section 29 of O. Reg. 3/99 requires a police services board to have a policy on joint forces operations;
- 1.6 AND whereas Part LE-009 of the Policing Standards Manual (2000), a copy of which is attached hereto as Appendix A, contains guidelines directing the police service relative to joint forces operations;
- 1.7 AND whereas the Board is committed to ensuring that incidents which occur across jurisdictional boundaries are properly investigated.

NOW THEREFORE THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICES BOARD  
ENACTS AS FOLLOWS:

**2** ***DEFINITIONS***

- 2.1 *"Act"* means *Police Services Act*, R.S.O. 1990, c.P.15, as amended;
- 2.2 *"Board"* means the Regional Municipality of Niagara Police Services Board;
- 2.3 *"Chief"* means the Chief of the Niagara Regional Police Service;
- 2.4 *"Manual"* means the Policing Standards Manual published by the Ministry of the Solicitor General;
- 2.5 *"Member"* means a member of the Niagara Regional Police Service;
- 2.6 *"Protocol"* means any written or verbal contract agreement or understanding relating to the provision of ongoing policing services by one board for another, or by the board for another organization or for the ongoing sharing of resources in respect of policing services but does not include:
- a. on a day-to-day co-operation between police services or other organization;  
or
  - b. any unforeseen operational emergencies;
- 2.7 *"Service"* means the Niagara Regional Police Service.

**3** ***BOARD POLICY***

- 3.1 The Board recognizes that joint forces operations form an important part of investigative and preventative policing, and it is therefore the policy of this Board that such joint forces operations be established and maintained in accordance with procedures established by the Chief as directed in this By-law.

**4** ***DIRECTION TO THE CHIEF***

4.1 ***PROCEDURES***

- 4.1.1 The Chief shall develop procedures that address the approval process for establishing a Joint Forces Operation.
- 4.1.2 The Chief shall establish procedures for evaluating the effectiveness of any Joint Forces Operation.
- 4.2 The procedures referred to above shall be in accordance with Appendix A.

**5 REPORTING REQUIREMENTS**

- 5.1 The Chief shall provide the Board with a draft copy of a Protocol for a Joint Forces Operation for the review and approval of the Board.
- 5.2 The Chief shall make a written report to the Board on or before the 30 day of August of every year in respect of the Joint Forces Operations in which the Service has participated. This report shall include:
  - a. the cost to the Service of the Joint Forces Operation; and
  - b. an indication of whether the Joint Forces Operation achieved its performance objective.

**6 IMPLEMENTATION**

- 6.1 This By-law shall come into force upon the date of its passage.
- 6.2 The Chief shall implement this By-law, where applicable, through general order.

ENACTED AND PASSED this 30th day of November, 2000.

THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICES BOARD

Chairperson

  
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Vice Chairperson

  
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## Legislative/Regulatory Requirements

Section 29 of the Adequacy Standards Regulation requires a police services board to have a policy on joint forces operations. In addition, section 13(1)(b) requires the Chief of Police to establish procedures and processes in respect of joint forces operations.

For the purposes of these requirements a joint forces operation is defined as a planned operation, supported by a written agreement, involving two or more police services who have common objectives related to the investigation of multi-jurisdictional criminal activity. This is not meant to include situations where one police service requests assistance from another police service with an investigation into an individual or specific criminal occurrence(s).

## Sample Board Policy

Board Policy # \_\_\_\_\_

It is the policy of the \_\_\_\_\_ Police Services Board with respect to joint forces operations that the Chief of Police will:

- a) develop procedures that address the approval process and accountability mechanisms for joint forces operations; and
- b) provide information in the annual report on the number of completed joint forces operations that the police service participated in, the cost to the police service and whether they achieved their performance objectives.

## Police Service Guidelines

- Procedures**
1. Every police service's procedures on joint forces operations should:
    - a) address the criteria and approval process for establishing a joint forces operation;
    - b) require the establishment of a joint management team for each operation;
    - c) require the development of a written mandate and operational plan for each joint forces operation that addresses the:
      - i) purpose, performance objectives and indicators for the joint forces operation;
      - ii) role and responsibilities of the joint management team;
      - iii) methods to accomplish the objectives and how the allocated resources are to be utilized;
      - iv) identification of a project manager, and the authority and responsibilities within the joint forces operation;
      - v) identification of a financial control officer for the project;



- vi) mechanisms for monitoring and evaluating its progress and continued necessity;  
and
  - vii) the periodic reporting back to the joint management team on its activities; and
  - d) require that a final report and evaluation be prepared when a joint forces operation is completed.
2. Where two or more police services request funding in support of a joint forces initiative from the Criminal Intelligence Service Ontario (CISO), the police services should follow the requirements established by CISO for joint forces operations.
3. Where a joint forces operation is a major case, the police services should also comply with the procedures set out in the Ministry's designated *Ontario Major Case Management Manual*.