



BY-LAW NO. 202 - 2000

**A BY-LAW RESPECTING
INTERNAL TASK FORCES
(LE-010)**

1. PREAMBLE

1.1 WHEREAS subsection 31(1) of the *Police Services Act* provides that a Board is responsible for the provision of police services and for law enforcement and crime prevention in the municipality and shall:

- b. generally determine after consultation with the Chief of Police, objectives and priorities with respect to police service in the municipality;
- c. establish priorities for the effective management of the police service, and
- e. direct the Chief of Police and monitor his or her performance;

1.2 AND whereas subsection 31(6) of the *Police Services Act* provides that the Board may, by by-law, make rules for the effective management of the police service;

1.3 AND whereas O. Reg. 3/99 prescribes standards for adequacy and effectiveness of police services;

1.4 AND whereas subsection 13(1)(a) of O. Reg. 3/99 requires the Chief of Police to establish procedures and processes in respect of internal task forces;

1.5 AND whereas section 29 of O. Reg. 3/99 requires a police services board to have a policy on internal task forces;

1.6 AND whereas Part LE-010 of the Policing Standards Manual (2000), a copy of which is attached hereto as Appendix A, contains guidelines directing the police service relative to internal task forces;

1.7 AND whereas the Board is committed to ensuring that incidents which occur across jurisdictional boundaries are properly investigated.

NOW THEREFORE THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICES BOARD ENACTS AS FOLLOWS:

2 ***DEFINITIONS***

- 2.1 *"Act"* means *Police Services Act*, R.S.O. 1990, c.P.15, as amended;
- 2.2 *"Board"* means the Regional Municipality of Niagara Police Services Board;
- 2.3 *"Chief"* means the Chief of the Niagara Regional Police Service;
- 2.4 *"Manual"* means the Policing Standards Manual published by the Ministry of the Solicitor General;'
- 2.5 *"Member"* means a member of the Niagara Regional Police Service;
- 2.6 *"Service"* means the Niagara Regional Police Service.

3 ***BOARD POLICY***

- 3.1 The Board recognizes that the work of internal task forces form an important part of investigative and preventative policing and it is therefore the policy of this Board to support the use of internal task forces where appropriate in accordance with procedures established by the Chief as directed in this By-law.

4 ***DIRECTION TO THE CHIEF***

4.1 ***PROCEDURES***

- 4.1.1 The Chief shall develop a procedure to approve Internal Task Forces. These procedures shall be in accordance with Appendix A.
- 4.1.2 The Chief shall develop a procedure to measure the accountability of Internal Task Forces.

5 ***REPORTING REQUIREMENTS***

5.1 ***BUDGET REPORT***

- 5.1.1 The Chief shall make a report to the Board as part of the budget process that outlines the number of planned Internal Task Forces. This report shall include an estimate of the cost of the planned Internal Task Forces.

5.2 **GENERAL REPORT**

5.2.1 Upon completion of an Internal Task Force, the Chief shall make a report to the Board advising the Board:

- a. if the Internal Task Force achieved its objectives; and
- b. the actual cost of the Task Force, including personnel costs.

5.3 **ANNUAL REPORT**

5.3.1 The Chief shall make an annual report to the Board on or before the 30 day of August of every year in respect of Internal Task Forces. This report shall contain:

- a. the number of completed Internal Task Forces established within the Service;
- b. the cost to the Service of the Internal Task Forces, including personnel costs; and
- c. whether or not the Internal Task Force obtained its performance objectives.

6 IMPLEMENTATION

6.1 This By-law shall come into force upon the date of its passage.

6.2 The Chief shall implement this By-law, where applicable, through general order.

ENACTED AND PASSED this 30th day of November, 2000.

THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICES BOARD

Chairperson



Vice Chairperson



Legislative/Regulatory Requirements

Section 29 of the Adequacy Standards Regulation requires a police services board to have a policy on internal task forces. In addition, section 13(1)(a) requires the Chief of Police to establish procedures and processes in respect of internal task forces.

For the purposes of these requirements an internal task force is defined as a planned operation established within the police service related to the investigation of criminal activity.

Sample Board Policy -

Board Policy # _____

It is the policy of the _____ Police Services Board with respect internal task forces that the Chief of Police will:

- a) develop procedures that address the approval process and accountability mechanisms for internal task forces; and
- b) provide information in the annual report on the number of completed internal task forces established within the police service, the cost to the police service and whether they achieved their performance objectives.

Police Service Guidelines

- Procedures**
1. Every police service's procedures on internal task forces should:
 - a) set out the criteria and approval process for establishing an internal task force;
 - b) require the development of a written mandate and operational plan for each task force established within the police service that addresses:
 - i) the purpose, performance objectives and indicators for the task force;
 - ii) the identification of the task force manager, and authority and responsibilities within the task force;
 - iii) the allocation of the resources required to accomplish the task force's mandate; and
 - iv) mechanisms for monitoring and evaluating the progress of the task force and its continued necessity; and
 - c) require that a final report and evaluation be prepared when a task force is completed.